Academic Office

April 29, 2021

Dear Senior Students and Parents,

As is outlined in our iPad Protocols, senior students must return their iPads at the end of the school year:

- *Students must return iPads upon Graduation or transfer from school. Official transcripts will __not__ be sent to colleges or transfer schools if iPads are not returned including case and keyboard and charger.*

Seniors can begin returning their SAHS iPad devices to the Student Library as of Friday May 7, 2021. Seniors must turn in their SAHS provided iPad devices under the following guidelines:

1. All iPads must be fully charged
2. All iPads must be returned with iPad Logitech case AND <u>Apple iPad charging block and cable</u>. Non Apple brand iPad or iPhone chargers will not be accepted.
3. All iPads must be signed into student's SAHS Apple ID account at time of return
   https://support.apple.com/...AppleId

Seniors must return iPads to the Library between 8:00 AM-3:00 PM on Friday, May 7th. **If any seniors wish to keep their iPads through their AP Exams, those students may turn in their iPad to the Library prior to the start of their last AP Exam** .

Seniors must turn in the following items:
   1.) iPad (Replacement fee $499.00)
   2.) iPad Case (Replacement fee $99.00)
   3.) iPad Charger (Replacement fee $<u>45</u>.00)

Payments for lost or damaged items can be made by check to St. Anthony's High School. Students who fail to turn in any of the items or fail to remit a replacement fee will not receive their graduation materials or final transcripts. Once all items and/or remittance fees have been turned in, students will be emailed a receipt from ipads@stanthonyshs.org

Also, please make a note that all senior students' gmail accounts will be deleted on or about   September 1, 2021. Seniors are reminded to backup their google drives to save files and notes for college. Please see the following two links for tutorials on the process:

[Notability Google Drive Backup Instructions](#)

[Google Takeout - Complete Google Account Backup](#)

Thank you in advance for your cooperation,

Paul Washington