

**Student Handbook and Day Planner
2010 – 2011**

Name _____

Street _____

City _____ Zip _____

Homerroom _____ / _____

FRIAR HANDBOOK

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Directory

ADMINISTRATION

PRINCIPAL

Brother Gary Cregan, O.S.F.

DEAN OF FACULTY & DIRECTOR OF STUDIES

Brother Robert Gabriel, O.S.F.

ASSISTANT PRINCIPALS

Brother Joshua DiMauro, O.S.F.	Dean of Student Activities & Prefect of Discipline for Freshmen
Mr. Vincent Winus	Dean of Students for Sophomores & Seniors
Mrs. Lorraine Becker	Dean of Students for Sophomores & Juniors
Brother Philip Augustine Herte, O.S.F.	Treasurer

DIRECTORS

Mr. Paul Washington	Director of Admissions
Brother Philip Augustine Herte, O.S.F.	Director of Alumni
Mr. Donal Buckley	Director of Athletics
Sister Elizabeth Geraghty, C.S.J.	Director of Attendance
Mr. Kevin Adler	Business Manager
Brother Vincent Adams, O.S.F.	Director of Campus Ministry
Father Irinel Racos	Chaplain
Mr. Don Corrao	Director of Development
Mr. Neal DeWaal	Director of Maintenance & Physical Plant
Ms. Christina Buehler	Director of Public Relations
Brother Antonio Montera, O.S.F.	Registrar
Dr. William Kristiansen	Director of Scheduling
Mr. James Medina	Summer School Principal
Mr. Darian DeFalco	Director of Technology
Mr. John McCree	Student Center Director

FACULTY & STAFF

CAMPUS MINISTRY ASSISTANTS

Sister Ann Julie Peters, S.N.D. de N. Brother Robert Gabriel, O.S.F.
Brother Richard Contino, O.S.F.

THEOLOGY DEPARTMENT

Brother Richard Contino, O.S.F., Chairman

Mr. Luke Barbier	Brother Robert Gabriel, O.S.F.
Miss Anne Boyle	Ms. Laura Giannuzzi
Sister Eileen Christie, C.S.J.	Mr. James Jensen
Mrs. Susan Corrao	Mr. Bryan Kwasnik
Mrs. Gloria Costanza	Brother Damian Novello, O.S.F.
Sister Agnes Curran, S.N.D. de N.	Sister Ann Julie Peters, S.N.D. de N.
Brother John Lawrence Dawson, O.S.F.	Mr. Michael Roecklein
Miss Angela Dell'acqua	Mr. Richard Ruckdaschel
Mrs. Judy Ferguson	Mrs. Margaret Saporita

BUSINESS DEPARTMENT

Brother Robert Gabriel, O.S.F., Chairman

Mr. Kevin Adler	Mrs. Yvette Davis
Brother Christopher Thurneau, O.S.F.	

ENGLISH DEPARTMENT

Mrs. Philomena Clement, Chairwoman

Mrs. Kimberly Anderson	Mr. James Jensen
Mrs. Annette Barba	Mrs. Nancy Kennedy
Ms. Catherine Brennan	Mr. William Kiernan
Mr. William Corrao	Mrs. Lisa Lande
Ms. Denise Creighton	Mr. Michael McAuliffe
Ms. Annmarie Fabricatore	Ms. Annabelle Moseley
Mrs. Mary Ellen Fleming	Ms. Lisa Seewagen
Brother Philip Augustine Herte, O.S.F.	Ms. Nancy Tufano
Mrs. Marisa Hillman	Mr. Michael Zanni

FINE ARTS DEPARTMENT

MUSIC - Mr. Bruce Engel, Director of Music

Brother Joshua DiMauro, O.S.F.	Sister Marilyn Pfriender, O.P.
Ms. Andrea Mastrodomenico	Mr. Dennis Sullivan

VISUAL ARTS - Mrs. Marie Novara, Director of Art

Ms. Jennifer Baldwin-Schafer

Mrs. Tara Bouderau

FOREIGN LANGUAGES DEPARTMENT

Brother John Lawrence Dawson, O.S.F., Chairman

Mrs. Maritza Acosta
Brother Vincent Adams, O.S.F.
Ms. Tara Bernot
Ms. Christina Buehler
Ms. Christina DeMarco
Mrs. Connie Diaz-Dugan
Ms. Jackeline Dodaro
Mr. Christopher Farrell
Mrs. Nancy Favilla

Ms. Jean Marie Kempster
Mr. Christopher Nuccio
Mrs. Ellen Patterson
Mrs. Linda Phillips
Mrs. Dianne Scala
Mrs. Stephanie Winus
Mrs. Xuemei Ye-Matheus
Ms. Ashley Wargo

GUIDANCE SERVICES

Mrs. Barbara Trimarco, Guidance Director & Senior College Counselor

Mr. Trevor Anderson
Mrs. Jean Burnbaum, Psychologist
Dr. Friend Burton, Social Worker
Mrs. Rose Anne Donnelly
Mrs. Carole M. Ginnetty

Ms. Kaitlyn Hicks
Dr. Daniel Hutt
Ms. Jennifer Lauria
Mr. Gerard Spennato
Mrs. Rosemarie Walsh

LIBRARY SERVICES

Brother Etienne Jaeckel, O.S.F., Librarian

Sister Mary Niles Capasso, O.P.

MATHEMATICS DEPARTMENT

Mrs. Karen Scharbach, Chairwoman

Mrs. Eleftheria Ballas
Ms. Mary Behr
Mrs. Diane Cafaro
Mr. Patrick Dillon
Mr. Michael Falco
Ms. Annmarie Hawkins
Mrs. Theresa Kiernan
Ms. Jacqueline Napolitano
Ms. Kaitlin O'Neil

Mrs. Elizabeth Panarelli
Sister Marilyn Pfiender, O.P.
Mr. William Quinn
Mr. Richard Roslund
Mrs. Mimi Stevens
Mrs. Carolyn Thall
Mr. Robert Villa
Mr. Robert Wilcox
Mrs. Joan Zangre

PHYSICAL EDUCATION/HEALTH DEPARTMENT

Mr. Salvatore Lagano, Chairman

Mr. Christopher Armas
Mr. Donal Buckley
Miss Patricia Conlan
Mr. Anthony Delia

Mrs. Carol Lovrich
Mr. Michael Maratto
Mr. Joseph Minucci
Mr. Richard Reichert

SCIENCE DEPARTMENT

Mrs. Cynthia Ottesen, Chairwoman

Dr. Mark Capodanno
Mr. Ronald Cheselka
Dr. Renee Cirella
Mrs. Ann Dubitsky
Ms. Patricia Grimaldi
Ms. Kristen Haggert
Mrs. Monika Jacuch
Ms. Annemarie LaRuffa

Mrs. Jill Matulewich
Mr. James Medina
Mrs. Elizabeth Norberto
Ms. Theresa Paese
Mr. Raymond Patelli
Mr. William Payoski
Mr. Anthony Perez
Mr. Alfred Smith

SOCIAL STUDIES DEPARTMENT

Sister Mary Eileen Kenney, C.S.J., Chairwoman

Mr. Robert Arrigo
Brother Cletus Burke, O.S.F.
Mr. William Buysse
Mr. Alexander Conlon
Mr. Robert Cordina
Mr. Lewis Cordina
Mrs. Margaret-Anne Cowen
Brother Gary Cregan, O.S.F.
Mrs. Deborah Fahey
Ms. Anne Ferrara

Mrs. Mary Ellen Fleming
Mrs. Cari Gash
Mrs. Tina Grottano
Mr. Paul Kovaesky
Ms. Erin Linken
Ms. Kelly-Ann Mooney
Mrs. Stephanie Murphy
Mr. Daniel O'Neill
Mr. Paul Washington

TUTORING PROGRAM

Mr. Edward Vilbig

ADMINISTRATIVE ASSISTANTS

Mrs. Cathleen Trombino, Assistant to the Principal
Mrs. Susan Corrao, Assistant to the Dean of Faculty & Studies/Academic Counselor
Sister Stephen Maura, C.S.J., Assistant to the Dean of Student Activities
Mr. Edward Vilbig, Assistant to the Deans of Students

ASSISTANT TO THE ATHLETIC DIRECTOR

Brother Cletus Burke, O.S.F.

CAFETERIA

W&S Food Services, Inc.

Mr. Keith Wiczorek

Mr. Doug Schreiber

FRIAR BOOKSTORE

Mr. William Kiernan, Manager

Ms. Annmarie Fabricatore

NURSES' OFFICE

Mrs. Diane Mooney, R.N.

Mrs. Kathleen Barnosky, R.N.

SUPPORT SERVICES:

ATTENDANCE

Mrs. Joanne Motto

Mrs. Donna Pitch

GENERAL OFFICE

Brother Xavier Castaldo, O.S.F.

DIVISION OF SECRETARIAL SERVICES

Mrs. Colleen Maguire, Secretary to the Principal

Mrs. Lisa Schroeder, Secretary to the Dean of Faculty & Director of Studies

Mrs. Angela Patelli, Secretary to the Assistant Principal for Student Activities

Mrs. Marie Mulry, Secretary to the Deans of Students

Mrs. Betty Ingalls, Secretary to the Director of Admissions & Director of Alumni Relations

Mrs. Ann Bardunias, Secretary to the Director of Athletics

Mrs. Patricia Whaley, Secretary to the Director of Athletics

Mrs. Emily Mangino, Secretary to the Director of Development

Mrs. Anne McShane, Secretary to the Director of Development

Mrs. Madi Perrotta, General Office Secretary

Mrs. Suzanne Savana, Guidance Secretary

Mrs. Mary Lou Gremling, Secretary to the Director of Scheduling

Mrs. Camille Hauf, Secretary for the Library

Mrs. Carole Howard, Secretary to the Registrar

Mrs. Peggy McLaughlin

ASSISTANTS TO THE TREASURER

Mrs. Fifi Schappert

Mrs. Eileen Carey

Brother Christopher Thumeau, O.S.F.

ASSISTANTS TO THE TECHNOLOGY DIRECTOR

Mr. Frank Vilbig, Technician
Mr. Jan Almanzar, Lab Assistant

Mr. James Taliento, Lab Assistant

STUDENT & PARENT ORGANIZATIONS

STUDENT COUNCIL

Cody Stryker	President
Aaron Spector	Vice President
Christina Catalano	Secretary
Richard Blount	Treasurer
Andrew Ramirez	Senior Class President
Kevin Connelly	Junior Class President
Anne Hall	Sophomore Class President
Cameron Costa	Activities Chairwoman
Robert Casey	Canteen Chairman
John Bertino	Technology Chairman
Christina Sharkey	Publicity Chairwoman
Brendan Sweeney	Student Services Chairman
Christine DellaRatta	Freshman Class Chairwoman
Margaret Kiernan	Special Events Chairwoman
Brother Joshua DiMauro, O.S.F.	Moderator

NATIONAL HONOR SOCIETY

Ryan Diviney	President
Nicholas Mattei	Vice President
Meaghan Kennedy	Secretary
Elizabeth Hughes	Treasurer
Kathryn Adams	Publicity Director
Christine Waldhof	Technology Coordinator
Brother Robert Gabriel, O.S.F.	Moderator

SAINT ANTHONY'S LEADERSHIP TEAM (SALT)

Marilyn Freeman & Michael Romeo	Co-Presidents
Mae Ledva & John Reardon	Co-Vice Presidents
Ashley Nipas & Andrew Nunez	Directors of Section Leaders
Danielle Sequeira & Sean Leng-Smith	Directors of Transfer/Publicity
Mrs. Rosemarie Walsh	Moderator

PEER-MINISTRY RETREAT PROGRAMS

KOLBE COUNCIL

Emma Bailey	Joseph Cormio
Samantha Castillo	Timothy Fiola
Shannon Corcoran	Jonathan Licandro
Alison Cucci	James Martin
Kristen D'Elia	Nicholas Mazzucca
Aislinn Dolan	Joseph Michalek
Rebecca Farrell	Anthony Musacchio
Gianna Gualtieri	Robert O'Brien
Kerry O'Sullivan	Dylan O'Keeffe
Dayna Pessoa	John O'Neill
Patricia Robbins	Christian Renz
Alison Sinicropi	Ryan Kober
Megan Smith	Timothy Scanlon
Sr. Ann Julie Peters, S.N.D. de N.	Moderator
Mrs. Margaret Saporita	Assistant Moderator

FRESHMAN LEADERSHIP TEAM

Kayden Becker	Matthew Fortino
Heather Johnston	Nicholas Kanetis
Catherine Hess	Steven Moss
Kelsey Kettell	Jelani Ramsay
Genevieve Leo	Andrew Robertson
Shannon McGahan	Michael Rudden
Kathryn Karwoski	Taylor Sperin
Mollie Nugent	Andres Vanegas
Kate Russell	John Victor
Christine Sharkey	
Ms. Kaitlyn Hicks	
Ms. Laura Giannuzzi	Moderators

TAU FRATERNITY

Brother Vincent Adams, O.S.F.	Moderator
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FATHERS' GUILD

Mr. John Kennedy	President
Mr. Patrick Maguire	Moderator

MOTHERS' GUILD

Mrs. Jeanne Victor	President
Brother John Lawrence Dawson, O.S.F.	Moderator

ACTIVITIES & MODERATORS

Academic Quiz Bowl Team	Ms. Denise Creighton/Mr William Kiernan
Anime Club	Mr. Patrick Dillon
<i>Anthonian</i> (Yearbook)	Ms. Christina Buehler
Art Club	Mrs. Marie Novara
Book Club	
Campus Ministry	Brother Vincent, O.S.F. Sister Ann Julie, S.N.D. de N. Mrs. Nancy Kennedy
Caring Adolescents Reaching the Elderly (CARE)	
Catholic League	Father Irinel Racos
Chess Club	Ms. Annemarie LaRuffa
Chorus*	Brother Joshua, OSF, Sister Marilyn, OP
Comedy Club	Mr. Patrick Dillon
Concert Band*	Miss Andrea Mastrodomenico
Creative Writing Club	Ms. Annabelle Moseley
Dance Company	Mrs. Lorraine DePalo
DECA Club	Mrs. Yvette Davis
DDR Club	Ms. Lisa Seewagen
Equestrian Club	Mrs. Deborah Fahey
Fall Play	Brother Philip, O.S.F.
Fashion Club	
Foreign Language Club	Ms. Christina Buehler
Fra Angelico Society	Ms. Annabelle Moseley
<i>Friar Scoreboard</i> (Sports Paper)	Mr. Lewis Cordina
<i>Future Teachers of America</i>	Mrs. Dianne Scala
Gaelic Society	Mrs. Elizabeth Norberto
Gregorian Chant Schola	Brother Joshua, OSF, Sister Marilyn, OP
Help Our Planet's Environment (HOPE)	Mr. Raymond Patelli
History and Government Club	Mr. Daniel O'Neill
Jazz Band*	Mr. Andrew Segale
Kolbe Society	Sister Ann Julie, S.N.D. de N
Math Club	Mrs. Elizabeth Panarelli
Mission Awareness Club	
Mock Trial Club	Mr. William Buysse
Model UN	Miss Andrea Mastrodomenico
National Honor Society	Brother Robert, O.S.F.
Orchestra*	Mr. Bruce Engel
<i>Paduan</i> (School Newspaper)	Ms. Annabelle Moseley, Ms. Annmarie Fabricatore
Peanut Butter & Jelly Gang	Mrs. Margaret Saporita
Peer Mediation	Mrs. Theresa Kiernan
Pep Band	Mr. Joseph Hinton
Pit Orchestra	Mr. Bruce Engel
Pro-Life Club	Brother Vincent, O.S.F.
Sailing Club	Mr. Donal Buckley
Saint Anthony's Leadership Team (SALT)	Mrs. Rosemarie Walsh

Saint Anthony's Student Ambassadors(SASA)	Mr. James Medina
Saint Vincent DePaul Society	Father Irinel Racos
Science Club	Ms. Annemarie LaRuffa
<i>Shades of Gray</i> (Literary Journal)	Ms. Lisa Seewagon
Ski Club	Brother Joshua, O.S.F.
Social Dance Club	Mr. William Buysse, Ms. Laura Giannuzzi
Spanish Club	Mrs Maritza Acosta, Ms Jackeline Dodaro
Sports Medicine Club	Dr. Mark Capodanno
Spring Musical	Brother Philip, O.S.F.
Stage Crew	Mr. Lewis Cordina
Step Team	Mrs. Annette Hill, Ms. Kristen Haggert
Student Council	Brother Joshua, O.S.F
Students Against Destructive Decisions (SADD)	
Student Tech Service	Mr. Frank Vilbig
Support Our Troops Club	Ms. Tara O'Connor
Symphonic Band*	Mr. Bruce Engel
Table Tennis	Mr. Michael Zanni
Technology Club	Mr. Darian DeFalco
Theatre Improv Club	Mr. Michael McAuliffe
United Cultures Club	Mrs. Maritza Acosta
<i>Visionary</i> (Video Yearbook)	Ms. Christina Buehler
Weight Training	Mr. Robert Lewis

*Curricular Credit-Bearing Class

INTERSCHOLASTIC SPORTS

SPORT	HEAD COACH*	MODERATOR*
(FR = Freshmen JV = Junior Varsity V = Varsity)		
Badminton – V	Ms. Jean Marie Kempster	Mrs. Kimberly Anderson
Baseball – FR	Mr. Rob Wilcox	Mrs. Madi Perotta
Baseball – JV	Mr. Matt Burke	Mr. Don Corrao
Baseball – V	Mr. Jon LaRochester	Mr. Dan O'Neill
Basketball – Boys FR	Mr. Brian Fenton	Mr. Dan O'Neill
Basketball – Boys JV	Mr. Tom Custance	Mr. Kevin Adler
Basketball – Boys V	Mr. Jim Fenton	Mr. Kevin Adler
Basketball – Girls FR	Ms. Colleen Fowler	Ms. Anne Ferrara
Basketball – Girls JV	Ms. Monique Small	Ms. Anne Ferrara
Basketball – Girls V	Mr. Ken Parham	Mrs. Sue Corrao
Bowling – Boys JV & V	Brother Xavier, O.S.F.	
Bowling – Girls JV & V	Mrs. Deborah Fahey	Mrs. Kimberly Anderson
Cheerleading – FR	Mrs. Cari Gash	Mrs. Margaret Cowen
Cheerleading – JV	Ms. Jacqueline Napolitano	Mrs. Madi Perotta
Cheerleading – V	Mrs. Margaret Waldmann	Mrs. Angela Patelli
Crew – Boys & Girls JV & V	Mr. Larry Mobies	Mr. Chris Farrell
Cross Country – Boys FR	Mr. Ken Bohan	Brother Antonio, O.S.F.
Cross Country – Boys JV & V	Mr Tim Dearie	Brother Antonio, O.S.F.
Cross Country – Girls FR, JV & V	Mr. Delia Hopkins	Brother Antonio, O.S.F.
Football – FR	Mr. Tony Petrilli	Brother Etienne, O.S.F.
Football – JV	Mr. Philip LaGreca	Brother Xavier, O.S.F.
Football – V	Mr. Rich Reichert	Brother Christopher, O.S.F.
Golf – Boys JV	Mr. Rich Reichert	
Golf – Boys V	Mr. Richard Ruckdaschel	
Golf – Girls	Mrs. Yvette Davis	
Hockey – FR	Mr. Scott Stelmock	
Hockey – JV		
Gold Team	Mr. Frank Drisco	
Black Team	Mr. Marc Sambach	
Hockey – V	Mr. Jeff Stelmock	
Kickline – V	Mrs. Jen Allstadt	Mrs. Cari Gash
Lacrosse – Boys FR	Mr. Paul Washington	Brother Etienne, O.S.F.
Lacrosse – Boys JV	Mr. Mike Chanenchuk	Brother Etienne, O.S.F.
Lacrosse – Boys V	Mr. Keith Wiczorek	Brother Christopher, O.S.F.
Lacrosse – Girls FR	Ms. Katie Savino	
Lacrosse – Girls JV	Ms. Mary Behr	
Lacrosse – Girls V	Mrs. Corinne Lomangino	Brother Cletus Burke, O.S.F.
Soccer – Boys FR	Mr. Michael Roeklein	
Soccer – Boys JV	Mr. Richard Roslund	Mrs. Theresa Kiernan

Soccer – Boys V	Mr. Gene Buonaiuto	Mrs. Sue Corrao
Soccer – Girls FR	Mr. Carlos Estrada	
Soccer – Girls JV	Mrs. E.J. Schwarz	Ms. Jean Marie Kempster
Soccer – Girls V	Mr. Dave Prutting	Brother Cletus Burke, O.S.F.
Softball – Girls JV	Ms. Kelly- Ann Mooney	Mrs. Diane Mooney
Softball – Girls V	Mr. Mike Massa	Mrs. Sue Corrao
Swimming – Boys JV & V	Mr. Daniel McBride	Dr. Mark Capodanno
Swimming – Girls JV & V	Mr. Daniel McBride	Mrs. Debbie Fahey
Tennis – Boys JV	Mrs. Janet Schnell	
Tennis – Boys V	Mr. Richard Roslund	Mrs. Theresa Kiernan
Tennis – Girls JV	Mrs. Janet Schnell	
Tennis – Girls V	Mr. Steve Korolozuk	
Track – Boys JV & V(Winter)	Mr. Tim Dearie	Brother Antonio, O.S.F.
Track – Boys JV & V(Spring)	Mr. Tim Dearie	Brother Antonio, O.S.F.
Track – Girls JV & V(Winter)	Mr. Oliver St. Aude	Brother Antonio, O.S.F.
Track – Girls JV & V(Spring)	Mr. Oliver St. Aude	Brother Antonio, O.S.F.
Volleyball – Boys V	Mrs. Donna Newman	Brother Philip, O.S.F.
Volleyball – Girls F	Ms. Colleen Fowler	
Volleyball – Girls JV	Mr. William Quinn	Mrs. Lisa Schroeder
Volleyball – Girls V	Mrs. Donna Newman	Brother Philip, O.S.F.
Wrestling – FR & JV	Mr. Frank Lombardo	Brother Philip, O.S.F.
Wrestling – V	Mr. Antoni Walters	Brother Philip, O.S.F.

*Coaches & Moderators as of June 20th, 2010

Director of Intramural Sports

Mr. John McCree

DAILY SCHEDULES

Schedule I – Regular Schedule			Schedule II – Faculty Meeting		
7:55	Students Present in Uniform		7:55	Students Present in Uniform	
8:00	Gates Open		8:00	Gates Open	
8:15	1 st Warning Bell		8:15	1 st Warning Bell	
1 st	8:20 AM – 9:00 AM	(40)	1 st	8:20 AM – 8:50 AM	(30)
2 nd	9:05 AM – 9:45 AM	(40)	2 nd	8:55 AM – 9:25 AM	(30)
HR	9:50 AM – 10:00 AM	(10)	HR	9:30 AM – 9:40 AM	(10)
3 rd	10:05 AM – 10:45 AM	(40)	3 rd	9:45 AM – 10:15 AM	(30)
4 th	10:50 AM – 11:30 AM	(40)	4 th	10:20 AM – 10:50 AM	(30)
5 th	11:35 AM – 12:15 PM	(40)	5 th	10:55 AM – 11:25 AM	(30)
6 th	12:20 PM – 1:00 PM	(40)	6 th	11:30 AM – 12:00 PM	(30)
7 th	1:05 PM – 1:45 PM	(40)	7 th	12:05 PM – 12:35 PM	(30)
8 th	1:50 PM – 2:30 PM	(40)	8 th	12:40 PM – 1:10 PM	(30)

Schedule III – Mass/Assembly		
7:55	Students Present in Uniform	
8:00	Gates Open	
8:15	1 st Warning Bell	
1 st	8:20 AM – 8:45 AM	(25)
HR	8:50 AM – 9:00 AM	(10)
2A	9:05 AM – 10:05 AM	(60)
2B	10:10 AM – 11:10 AM	(60)
3 rd	11:15 AM – 11:45 AM	(30)
4 th	11:50 AM – 12:20 PM	(30)
5 th	12:25 PM – 12:55 PM	(30)
6 th	1:00 PM – 1:30 PM	(30)
7 th	1:35 PM – 2:00 PM	(25)
8 th	2:05 PM – 2:30 PM	(25)

<u>Schedule V – Pep Rally</u>			<u>Schedule VI – Special Events</u>		
7:55	Students Present in Uniform		7:55	Students Present in Uniform	
8:00	Gates Open		8:00	Gates Open	
8:15	1 st Warning Bell		8:15	1 st Warning Bell	
1 st	8:20 AM – 8:45 AM	(25)	1 st	8:20 AM – 8:45 AM	(25)
2 nd	8:50 AM – 9:15 AM	(25)	2 nd	8:50 AM – 9:15 AM	(25)
HR	9:20 AM – 9:30 AM	(10)	HR	9:20 AM – 9:30 AM	(10)
3 rd	9:35 AM – 10:05 AM	(30)	3 rd	9:35 AM – 10:00 AM	(25)
4 th	10:10 AM – 10:40 AM	(30)	4 th	10:05 AM - 10:30 AM	(25)
5 th	10:45 AM – 11:15 AM	(30)	5 th	10:35 AM – 11:00 AM	(25)
6 th	11:20 AM – 11:50 AM	(30)	6 th	11:05 AM – 11:30 AM	(25)
7 th	11:55 AM – 12:20 PM	(25)	7 th	11:35 AM – 12:00 PM	(25)
8 th	12:25 PM – 12:50 PM	(25)	8 th	12:05 PM – 12:30 PM	(25)
Pep Rally	1:10 PM – 2:15 PM	(65)			

<u>Schedule VII – Evacuation</u>			<u>Schedule VIII – 2 Hour Delay</u>		
7:55	Students Present in Uniform		9:55	Students Present in Uniform	
8:00	Gates Open		10:00	Gates Open	
8:15	1 st Warning Bell		10:15	1 st Warning Bell	
1 st	8:20 AM – 8:55 AM	(35)	HR	10:20 AM - 10:30 AM	(10)
2A	9:00 AM – 9:35 AM(Drill)	(35)	1 st	10:35 AM – 11:00 AM	(25)
2B	9:40 AM – 10:15 AM	(35)	2 nd	11:05 AM – 11:30 AM	(25)
HR	10:20 AM – 10:30 AM	(10)	3 rd	11:35 AM – 12:00 PM	(25)
3 rd	10:35 AM – 11:10 AM	(35)	4 th	12:05 PM – 12:30 AM	(25)
4 th	11:15 AM – 11:50 PM	(35)	5 th	12:35 AM – 1:00 PM	(25)
5 th	11:55 AM – 12:30 PM	(35)	6 th	1:05PM – 1:30 PM	(25)
6 th	12:35 PM – 1:10 PM	(35)	7 th	1:35 PM – 2:00 PM	(25)
7 th	1:15 PM – 1:50 PM	(35)	8 th	2:05 PM – 2:30 PM	(25)
8 th	1:55 PM – 2:30 PM	(35)			

Our History

Saint Anthony's High School had its beginning in 1933 at Smithtown. In that year, the Saint Anthony's Juniorate was opened as a boarding prep school for young men desiring to become Franciscan Brothers. The Juniorate had an initial enrollment of twenty-five students.

In 1958, the Franciscan Brothers, noting the increased Roman Catholic population in the newly created Diocese of Rockville Centre, altered the complexion and nature of the Juniorate by admitting young men as day students. Thus, *Saint Anthony's High School* was born as a college preparatory school for young men.

In 1984, Saint Anthony's High School relocated to its present campus at South Huntington, New York. This relocation provided Saint Anthony's High School with an enlarged and modern educational facility. It was in 1984 that young women were admitted as students. Today, Saint Anthony's High School boasts an enrollment of twenty-four hundred students.

With this relocation and expansion, Saint Anthony's High School has preserved its long traditions of Franciscan spirituality and academic excellence; it continues to serve the Church as a source of teaching and Roman Catholic inspiration.

Mission Statement

St. Anthony's High School is a Roman Catholic, Franciscan, college preparatory school, rooted in the seraphic principle "Capture the heart and the mind will follow." (St. Bonaventure) Our mission is to educate young men and women on their journey towards Truth.

Belief Statements

We at St. Anthony's High School believe in:

Our Catholic heritage in the Franciscan tradition

We encourage the student's spiritual growth through participation in the Church's mission to build the Body of Christ by:

- a) instructing our students in the Catholic faith, and encouraging in each student the formation of a morally correct conscience; Developing and respecting different religions, challenging the forces of racism in all it's forms;
- b) providing liturgical experiences which nurture the spiritual development and sacramental life of the student;
- c) promoting Gospel ideals as mirrored in the lives of St. Francis of Assisi and St. Anthony of Padua; faith, hope, love of God, self and neighbor; joy in the gifts of life and salvation; peace in the attempt to discern God's will in the daily course of events;
- d) fostering a respect for the natural order and the beauty of creation.

Dignity and Respect

We promote the future common good of our students, our school and our society by:

- a) fostering respect for the democratic ideals of liberty, equality, and the principle of law in a pluralistic and multicultural society;
- b) encouraging a responsible attitude toward change in the pursuit of Truth;
- c) providing alumni services as a means of strengthening the ties with our common past;
- d) emphasizing the duty of our teachers to direct their students activities with a sense of responsibility and to have them strive for what is true and just in willing cooperation with others;
- e) expecting teachers to exemplify the behavior and moral values expected of the students;
- f) encouraging parents to support and reinforce the values of honesty and integrity in their students' academic performance and personal interactions.

We encourage affective development and promote the student's fullest aesthetic growth by:

- a) fostering, within the curriculum and extra-curricular activities, an appreciation of individual worth.

Academic Excellence

We encourage both critical and creative thinking and stimulate the student's intellectual growth by:

- a) providing a formal study of the arts and sciences that recognize the needs of a diverse student body;
- b) encouraging a spirit of academic excellence;

- c) offering a variety of activities that allow the students to explore other facets of the arts and sciences;
- d) emphasizing that learning is not limited to the school environment or the school years;
- e) fostering an awareness of college and career choices.

We encourage the exercise of individual talents and promote the student's physical, emotional, and social growth by providing curricular and extra-curricular activities which:

- a) stimulate physical and emotional health, individual integrity, and self-respect;
- b) challenge leadership potential;
- c) encourage a sense of social responsibility, a generous spirit, and an unselfish service toward neighbor in the spiritual and corporal works of mercy;
- d) create an atmosphere in which friendship can flourish.

Profile of Student Graduates

St. Anthony's High School seeks to mold a balanced individual, shaping the mind, exercising the body and inspiring the spirit. Therefore upon Graduation, our students will:

Value:

- Our Roman Catholic Faith.
- The Gospel ideals of St. Francis.
- Spiritual and Corporal works of mercy, love for creation, and respect for life in all its forms.
- A demanding academic environment and education as a life long learning process.
- The freedom afforded to them as citizens of the United States of America.

Be Able To:

- Problem solve, communicate effectively and distinguish between perception and Truth.
- Think globally, creatively and critically and have an appreciation for both the Liberal Arts and Sciences.
- Make sacrifices for what they believe in and have the courage to stand up against injustice.

Believe

- They are called to become the spiritual and visionary leaders needed to transform our world, our nation and our society.
- In love and appreciation of the United States of America.
- In altruism, volunteerism, and the willingness to meet the social challenges of today.
- In acceptance, respect and love for others.

Graduation Requirements

Credit requirements for all Saint Anthony's High School students include all New York State requirements for an *Advanced Regents Diploma*.

Theology	4 credits
Computer	1/4 credit
Guidance	4 years

----- SAHS REQUIREMENTS -----

English	4 years
Social Studies	4 years
Mathematics	3 years
Science	3 years
Foreign Language	3 years
Fine Arts	1 year
Physical Education	4 years
Health	1/2 year
Electives (taken in Senior Year)	3 credits

REQUIRED REGENTS EXAMINATIONS

- English (Junior Year)
- Mathematics (2 Regents Exams)
- Global History & Geography (Sophomore Year)
- U.S. History & Government (Junior Year)
- Foreign Language (after 3rd year)
- Science (2 Regents Exams)

GRADUATION POLICY

Saint Anthony's High School is a full four-year academic high school. All students must complete their course requirements during these four years of their education. There is no provision for an early graduation, regardless of the courses previously taken and passed at another school.

SAINT JOHN'S UNIVERSITY COURSES

In cooperation with Saint John's University, students are permitted to apply for Saint John's University credits. These students must meet the requirements of Saint John's University to be granted these credits. The courses given are Saint Anthony's High School courses. Students registering for these classes will not be permitted to drop or add, regardless of college procedures.

Spirituality

Providing the students with an on-going and informed spiritual formation is the responsibility of our Campus Ministry Team, i.e. the Director of Campus Ministry, the Assistant Director of Campus Ministry, the Chaplain, the Theology Department Chairperson and the Dean of Faculty/Director of Studies.

ACADEMIC DIMENSION

The aim of our Theology Department is to transmit the Faith and teachings of the Roman Catholic Church in an academic setting, and to provide the atmosphere and experiences that will assist students in their spiritual and moral development. The Theology Department and the Office of Campus Ministry plan and coordinate all the activities which pertain to our liturgical celebrations throughout the year, as well as special catechetical programs which assist students in their faith development and Christian living.

LITURGICAL & EXPERIENTIAL DIMENSION

A wide array of religious activities is coordinated by our Campus Ministry Team. These include:

- The Holy Sacrifice of the Mass in the chapel at 7:50 each morning except Tuesday and Thursday, when it is celebrated at dismissal. No other activities are permitted during Mass on Thursday.
- Mass for the entire school community, several times a year, on major feast days and special occasions.
- Celebration of the Sacrament of Reconciliation in chapel, with priests from our students' parishes.
- Religious and pastoral counseling.
- Training for the Ministry of Lector and, in junior year, Special Ministry of Holy Communion.
- Volunteer programs for the poor, sick, elderly and unborn.
- Pro-Life activity in all its dimensions.
- Social Justice activities: food and clothing drives; "Soup Day" during Lent for

Long Island's soup kitchen network; our student gift program for the needy at Christmas time; and participation in Habitat for Humanity.

- Retreats: Freshmen have several voluntary retreat opportunities after school during the year; sophomores attend daytime retreats directed by our seniors in the Kolbe Retreat Center and all senior homerooms make a day-long senior retreat at Mount Alvernia in Centerport.
- Support of vocations to the religious life and priesthood.
- Crowning of our Blessed Mother each May, at the campus Grotto of Our Lady of Lourdes.

RELIGIOUS ACTIVITIES

Catholic League	A student chapter of the national Catholic religious and civil rights organization where students combine prayer and discussion with the Corporal & Spiritual Works of Mercy.
Kolbe Society	Dedicated to the Franciscan concentration camp martyr, Saint Maximilian Kolbe, the Seniors in the Theology Catechetics Course form the Kolbe Society and create core teams to assist the Kolbe Council in the Peer-Ministry Retreat Program for the Sophomore Theology classes. The Freshman Leadership Team provide Retreats for the Freshmen. The Kolbe Council and the Freshman Leadership Team are Seniors chosen by the Faculty and Peers to create, plan, and organize the Retreats.
Mission Awareness Club	A group, which engages students in helping needy peoples by addressing the causes and effects of poverty and alienation, in part through mission trips to the developing world.
Peanut Butter & Jelly Club	A student group open to all, which helps alleviate the problem of hunger by making sandwiches for the needy who depend on Long Island and New York City soup kitchens.
Pro-Life Club	A group open to all students, which finds ways to support the sanctity of human life in all its stages, particularly through the Annual March for Life held each January in Washington, D.C.
Tau Fraternity	A spiritual, service-oriented social group inspired by Franciscan ideals, open to all juniors and seniors.

Academics

Saint Anthony's High School boasts a vigorous academic program, supported by its strong educational policy, procedures, grading system, and home-school collaboration.

ACADEMIC HONORS: The following academic honors are awarded quarterly and/or annually:

Principal's List – The *Saint Bonaventure Certificate* is given to those students who attain a weighted grade to the average of 94.50% in their courses for the year.

Duns Scotus Certification – The *Duns Scotus Certificate* is given to those students who attain an overall weighted grade to the average of 89.50% in their courses.

Honor Roll – In recognition of the academic achievements of our students during the 1st, 2nd and 3rd quarters of each school year, students who attain a weighted grade to the average of 89.50% or above will be placed on the Honor Roll and an *Honor Certificate* will be mailed to them at the end of these quarters.

ACADEMIC WARNINGS: At the midpoint of each marking period, an Academic Warning for students who may be failing a course will be posted on the Friar Portal. Parents will be given a password to access Academic Warnings to ensure privacy.

FAILING GRADES: A failure in any course, whether full or half-year, must be made up during the summer, before a student may return to Saint Anthony's High School the following year, as these failures cannot be repeated during the regular academic year. There will be no exception to this policy, including seniors. Additionally, students who withdraw from a course after the 1st cycle of the 1st semester will receive a "Withdrawal" (W) on their transcripts; and students who fail more than 3 courses in an academic year, will not be permitted to return to Saint Anthony's.

FINAL EXAMS: All students will take either a school exam or a Regents Exam for the courses in which they are enrolled. These exams will constitute 10% of the final grade for each course. Failure to take a Final or Regents Exam at the scheduled time will result in a 0% for the Final or Regents Exam, unless a doctor's note is presented at the time of absence, not after the fact. Absence for any Regents Exam must be made up as offered by The State Education Department. The make-up Regents Exam grade will not be reflected in the average for the course; however, it will appear on the student's transcript.

FRIAR PORTAL: Parents and students each receive their own individual password to access the Friar Portal. Parents use the Friar Portal to check assignments, Academic Warnings and other messages from the teachers and the school. Students will access the Friar Portal to check assignments and other materials prepared by their teachers so they can keep up with their school work and homework. When a student is absent, the assignments etc. are to be downloaded so the student can keep up with assignments.

REGENTS EXAMS: Saint Anthony's High School credit requirements for graduation exceed all New York State requirements for a Regents Diploma. Academic departments that administer Regents Examinations develop appropriate curricula that encompass all of the content and performance standards set by New York State. Students enrolled in a Regents course are required to take the Regents examination;

overall student performance on these exams is significantly above state averages. These examinations provide an objective measure by which our students can be compared to others in New York State.

Regents Examinations, however, do not test our students with the rigor required by the courses themselves. Our courses are more comprehensive and tests given during the year are designed to measure a higher level of proficiency than that required by the Regents standards. The grade on the Regents examination is not an independent indicator of an individual's success in a course: it must be viewed in conjunction with and secondary to the teacher's year long assessment of the student's achievement.

GRADE AVERAGES: Letter grades not included, student grade averages comprise the following:

- A) **Yearly Unweighted Average** – The yearly unweighted average, or regular report card average, is computed by adding the total number of grade points for all courses which receive 1 full credit to exactly 1/2 the number of grade points for all courses which receive 1/2 credit, etc., and dividing the total number of grade points by the total number of credit points.
- B) **Cumulative Unweighted Average** – The Cumulative Unweighted Average, or the report card average for more than 1 year, is computed by adding the total number of grade points for the years in question, as computed in Section A above, and dividing that total by the total number of credit points given for those years. This information is sent to colleges on the Permanent Record Card (PRC), also called a transcript.
- C) **Yearly Weighted Average** – The Yearly Weighted Average is used for rank in class. Each course the student takes having a weight of 1.00, 1.05, or 1.10, the yearly weighted average is computed by first multiplying the number of grade points for a course by the applicable weight, then using the new numbers just computed to take the place of grade points given, and proceeding as directed in Section A.
- D) **Cumulative Weighted Average** – The Cumulative Weighted Average, or the weighted average for more than 1 year is computed by adding the total number of weighted grade points for the years in question, as computed in Section C above, and dividing that total by the total number of credit points given for those years.
- E) **Summer School Grades & Regents Examination Failures** –
 - a. Grade points and credits for course failures are always added into the totals for purposes of computing an average.
 - b. Failing Regents grades are replaced by better ones on the PRC, but these do not change the final course grades or averages.
 - c. For underclassmen, course grades for summer school are not reflected in the averages until summer of the following year.

HOMEWORK: Students at Saint Anthony's High School cannot realize their full academic potential unless they study. Homework assignments are an integral part of any quality educational experience. Assignments should be done with care, and all written work neatly presented. Written homework is not the only necessary work. Students must also review class notes, prepare reports, and research topics which are

related to course work, as well as review and preview their texts. Approximately 3 hours of homework each day is appropriate. Assignment enrichment activities and other announcements are posted regularly on the Friar Portal, and can be accessed from any computer with Internet capability. Students who are absent should access *the Friar Portal* for assignments. Both students and parents are encouraged to visit our website at www.stanthonyshs.org, and use their personal screen names and passwords for this service.

MARKING PERIODS: Students receive a report card 4 times during the school year. Final grades are determined by calculating 90% of the 4 quarterly grades and 10% of the Regents or final exam. Report cards are distributed to the students at the end of the first 3 marking periods; and the final report card in June is mailed to parents/guardians.

COURSE SELECTION PROCESS: Students will begin the process of selecting their courses for the following academic year in January. The Schedule listed in the School Calendar will be followed unless circumstances necessitate a change. Any change will be announced in Homeroom and posted on the School Website. Students will be given a printout of the courses they selected and the courses suggested by their teachers. Thereafter, students will have one week to make changes to their schedule. When the time allotted for changes has expired, students will be given a final course selection sheet which must be signed by the parent and the student. Since the School Districts require that the student's list of textbooks must be submitted in the early Spring, and the school must make staffing decisions during this time, the course selection decisions as shown on the course selection sheet must be considered final.

REPORT CARDS: The student must be enrolled in school on the last day of a marking period in order to receive a Report Card for that quarter. If a student leaves prior to the last day of the quarter, the student's teacher will submit documentation showing the student's achievement for that part of the quarter the student did not complete; this information will be forwarded to the new school.

MSGR PETER J. NOLAN ACADEMIC SCHOLARSHIP AWARDS: Each September, Saint Anthony's High School grants a series of financial awards in memory of the late, beloved Msgr. Peter J. Nolan. These awards are given to the four highest-ranking students in each of the senior, junior and sophomore classes, based upon the numerical averages of the previous year. The highest-ranking student receives a scholarship of \$2500; the second highest, \$1500; the third, \$1200; and the fourth, \$1000.

LIEUT. RICHARD L. BROOKS MEMORIAL SCHOLARSHIP AWARDS: Financial awards are granted each September in memory of the late Lieut. Richard L. Brooks who was a member of the NYPD for twenty faithful years. The call to serve and protect his fellow men was too strong to ignore; not long after his retirement, he accepted an offer for a part-time job as a Bay Constable for the Town of Babylon. In 2004, Lieutenant Brooks was tragically killed in the line of duty. Father of two Saint Anthony's graduates, Lieutenant Brooks was a firm believer in striving for excellence. He was a proud member of the Fathers' Guild and part of our Saint Anthony's Family. Today and always, we remember him not only for how he died, but also more importantly for how

he lived. These awards will be given to the fifth highest-ranking student in each of the senior, junior, and sophomore classes, based upon the numerical averages of the previous year. The fifth highest-ranking student receives a scholarship of \$800.

NATIONAL HONOR SOCIETY

The Alvernia Chapter of the National Honor Society gives recognition to those students who demonstrate exemplary character, reflected in an excellent character rating, as well as leadership, service and high academic achievement. Students with a cumulative average of 89.50% are eligible to apply for membership. **However, academic eligibility does not guarantee membership.** Each applicant must present concrete evidence that the student possesses good character and leadership through involvement in the classroom experience and participation in school activities and is presently giving service to the school or community. Sophomores, Juniors, and Seniors **ONLY** are eligible to apply for admission. A candidate must be a student at St. Anthony's for a minimum of one semester. The names of those who are academically eligible will be posted after the second marking period; these students are then invited to begin the process to seek membership by attending a **mandatory meeting** (as noted on the school calendar) to understand the criteria for acceptance, the process for review by the Faculty Committee, the requirements of all members and to obtain the information packet. After the Faculty Committee reviews the information provided by interested students and votes on the candidates, the names of the new members will be posted. An Induction Ceremony will be celebrated as indicated on the school calendar.

Scholarship: is based on the weighted cumulative average of all grades since the student has entered high school. A minimum cumulative average of 89.50% is required.

Leadership: is not based merely on the holding of extra-curricular offices, but on actual performance. A leader is one who:

- A) Is resourceful in proposing new problems, applying principles, and making suggestions.
- B) Demonstrates initiatives in promoting school activities.
- C) Exercises positive influence on peers in upholding school ideals and spirit.
- D) Contributes ideas that improve the civic life of the school.
- E) Is able to delegate responsibilities.
- F) Exemplifies positive attitudes.
- G) Inspires positive behavior in others.
- H) Demonstrates academic initiatives.
- I) Successfully holds school offices or positions of responsibility.
- J) Conducts business effectively and efficiently.
- K) Demonstrates reliability and dependability.
- L) Is a leader in the classroom and in other school or community activities.
- M) Is dependable in any responsibility accepted.

Service: is considered to be those actions undertaken by the student which are done with or on behalf of others for the good of individuals, the school or the community. Service is not based on classroom work, projects or activities in which a grade or pay

may be involved. Students seeking admission to the National Honor Society must demonstrate a minimum of ten hours of service between the beginning of September and the end of February of the current academic year. The student who serves:

- A) Volunteers and provides dependable and well-organized assistance, is readily available and is willing to sacrifice to offer assistance.
- B) Works well with others and is willing to take on difficult or inconspicuous responsibilities.
- C) Cheerfully and enthusiastically renders any requested service to the school.
- D) Completes service work without complaint.
- E) Shows courtesy by assisting others.
- F) Mentors persons in the school or community.

Character: demonstrates trustworthiness, respect, responsibility, fairness, caring and citizenship. The student must have an excellent character rating. The student of character:

- A) Takes criticism willingly and accepts recommendations graciously.
- B) Consistently exemplifies desirable qualities of behavior.
- C) Cooperates by complying with school regulations.
- D) Demonstrates the highest standards of honesty and reliability.
- E) Regularly shows courtesy, concern and respect for others.
- F) Observes instructions and rules, is punctual and faithful inside and outside the classroom and school.
- G) Manifests truthfulness in acknowledging obedience to rules, does not cheat on written work and demonstrates an unwillingness to profit by the mistakes of others.
- H) Actively helps develop a positive environment within the school.

Members of the National Honor Society are expected to continue to meet the same criteria for which they were accepted as a member: maintain a cumulative average of 89.50%, an excellent character rating, demonstration of leadership qualities and the performance of five hours of service monthly to the school and community. Periodic review of each candidate will take place throughout the school year. Failure to fulfill the responsibilities of membership will result first in probation; if the deficiency is not corrected, the Moderator will contact the parent. Continued deficiency will result in the student being withdrawn from the National Honor Society.

[Reference: National Association of Secondary School Principals Publication: National Honor Society Handbook, 16th Edition, 2005.]

FOREIGN LANGUAGE HONOR SOCIETY: *A 92 (unweighted) overall average in three sequential years of a Foreign Language is required for admission. Involvement in school activities related to the subject area is also expected.*

Spanish Honor Society *recognizes the high achievement of our students in the Spanish Language and promotes a continuing interest in Hispanic studies.*

French Honor Society *aims to stimulate interest in the study of the French Language and culture for students at St. Anthony's and to reward efforts toward further solidarity with the French-speaking world.*

MATHEMATICS HONOR SOCIETY: Recognizes students whose achievement in mathematics is exceptional; students must have an overall 90% average in Math; these students provide tutoring service to other students for a minimum of 5 hours of tutoring completed by the time of the induction and must continue as a tutor to maintain membership.

NON-SCHEDULED CLASS TIME: A significant part of the complete high school education is learning to use one's non-scheduled time well. The ability to manage time profitably is a necessary and crucial skill, thus students experiencing academic difficulty should learn to use this time for study and lesson preparation. Each student has only 1 lunch period. Any other non-scheduled class time should be used for study. Students are encouraged to make frequent use of the library.

PARENT/GUARDIAN-TEACHER INTERVIEWS: Saint Anthony's High School schedules regular Parent/Guardian-Teacher Interview Nights in order to discuss academic achievement. The dates for these interviews are published in the school calendars. Parents/guardians of students who are failing any course must attend interview nights in order to confer with the teacher(s) concerned.

PASSING GRADES: The passing grade at Saint Anthony's High School is 75% unweighted. The passing grade for Physical Education is "D." The passing grade for a New York State Regents Examination is 65%. A minimum grade-point average of 80% is required for college recommendation.

PROCEDURE FOR ABSENT TEACHER: If a teacher does not arrive for class, a student from the class must report to the Academic Dean's Office. Students must remain in the classroom until further directions are given by the Academic Dean.

STUDENT EMPLOYMENT: While the school recognizes that after-school employment may assist students in their personal development, and also acknowledges that reasons for employment vary, it is our experience that some students who work long and/or late hours report to school unprepared, tired and inattentive. Such a pattern inhibits the learning process, jeopardizes a student's academic standing, and places education in an unduly subordinate position.

STUDENTS WITH SPECIAL NEEDS: It is important to note that, under Federal regulations for the disabled, some students are entitled to provisions for learning. While these are rights that some students may have, St. Anthony's may not be able, nor is St. Anthony's under any obligation to meet these provisions. Therefore, parents/guardians whose children have been diagnosed as learning disabled in any way should consider carefully, and consult with the school's administration, before deciding that St. Anthony's is the right school to meet their child's needs. Please note: Students who are accepted who have an Individual Education Plan (IEP) must forward this plan to: Dr. Matthew Krivoshey, Director of Special Education, South Huntington School District, 60 Weston Street Huntington Station, New York 11746, **by June 1st 2011, in order to receive services.**

Students entering St. Anthony's High School with an educational plan that includes

extended time will be accommodated for the regents and final exams only. These accommodations are not applicable to extended time on any college entry exam (i.e. PSAT/SAT/ACT). Students must apply directly to the College Board for these accommodations and the standards for approving such a request are extremely rigorous.

Once admitted, any parent seeking an initial evaluation of his/her child for a learning related disability must seek this service from an outside agency. A list of outside agencies provided for testing can be obtained by calling 271-2020 X 211. For any exceptions to this policy, please submit your request in writing to Mrs. Susan Corrao – Academic Counselor, St. Anthony's High School.

TUTORING CENTER: Through the Tutoring Center, a student who is experiencing academic difficulty may enlist a member of the National Honor Society as his/her tutor.

Guidance, Counseling & Health Services

THE GUIDANCE DEPARTMENT

The Guidance Department is readily available to assist our students and parents/guardians in that intellectual, emotional, and social development for which we strive. Each student has an assigned counselor, and the student is encouraged to keep in close contact. Parents/guardians are encouraged to call or meet with the counselor about any difficulty or concern pertaining to the family or student.

Freshmen are seen, in small groups by their counselors, each week of the fall semester. Each respective counselor will work with those students for their entire education at Saint Anthony's. During sophomore, junior and senior years, the counselors continue meeting with students in small groups once every cycle for one semester each year. College Nights, College Process Workshops, Financial Aid Nights, Parent/Guardian Nights and visits from college representatives during the day are additional services provided by the Guidance Department. The Department also maintains the special services of a school psychologist, social workers, and college counselors, which are available to all students.

Saint Anthony's Leadership Team – Our Guidance Department also sponsors Saint

Anthony's Leadership Team (SALT), which assists new students and their parents/guardians in the adjustment to Saint Anthony's High School. SALT members help ease these students' transition to their new school environment by introducing them to fellow classmates and being available to them as needed. Membership in SALT is limited to 1 year over the course of 3. Sophomores, juniors and seniors are eligible for membership.

Student/Parent Outreach Program – Each year incoming freshmen and their parents are invited to participate in a program where they are provided an opportunity to meet and network with other students/parents. The participants are grouped alphabetically because this is how their homerooms are assigned. Our school psychologist and SALT (St. Anthony's Leadership Team) members are present to share experiences, answer questions about student life, and provide a tour of the school.

STANDARDIZED TESTING

(School Code: 335215)

In the fall semester, Freshmen take the EXPLORE test and Sophomores take the PLAN test. Both of these tests prepare students for the ACT test. Juniors take the PSAT test preparing students for the SAT which is used to determine National Merit Scholarship qualification. There is an additional charge for these tests. In the Spring semester, all Juniors take a career interest inventory (SDS) and are encouraged to take the SAT as well as the ACT. Some Juniors and Underclassmen also take individual SAT Subject Tests. Seniors may take the SAT and/or ACT again, if that seems appropriate.

The SAT – of the College Entrance Examination Board (CEEB) consists of a test lasting more than 4 hours in the areas of Critical Reading, Mathematics, and Writing.

The SAT Subject Area Tests – are given in particular disciplines, i.e. English, French, Spanish, History, Mathematics, Biology, Chemistry, Physics, etc. Each test is 1 hour long.

The ACT – consists of a 4-hour test in the areas of English, Mathematics, Reading and Science Reasoning. An optional Writing Test is also available.

NURSING SERVICES

Realizing the importance of preventive medicine, New York State mandates annual auditory, vision and scoliosis screening for all students in 9th and 10th grades.

Saint Anthony's High School and New York State mandate a physical examination for all freshmen and sophomores, to be completed by the student's family physician, using a Saint Anthony's High School physical examination form. All freshmen are required to submit proof of immunization in compliance with New York State law. Students will not be permitted to attend school if their immunization record is not complete. The Nurses' Office must be notified of all updates concerning a student's immunizations.

All students trying out for athletic teams must have a physical, current within 1 year, on file in Saint Anthony's High School Nurses' Office. This physical must be completed by the student's family physician using a Saint Anthony's physical examination form. If the physical is more than 30 days old, an "interim health history" must then be completed.

Any injury, which occurs during class or at a school-sponsored activity must be reported to the Nurses' Office. The Nurses' Office maintains emergency contact numbers in order to reach a responsible adult in cases of illness or emergency. The Registrar's Office must be notified of any changes to the emergency phone numbers.

Physical Education excuses must be presented at the Nurses' Office. Copies will be forwarded to the student's physical education teacher. Any student requiring crutches in school must provide the Nurses' Office with a doctor's note for crutches.

In accordance with New York State law and Saint Anthony's High School policy, medication may be taken in school only with the written permission of both a doctor and a parent. All medications are kept in the Nurses' Office, and must be provided by the parent.

STUDENT RECORDS & CONFIDENTIALITY

Saint Anthony's High School is responsible for collecting and maintaining accurate and detailed student records in order to carry out its educational policy as well as to provide for the academic, social and personal growth of each student.

The following types of records are kept and maintained by our school, and secured in such a way as to prevent potential abuse or misuse of the information by unauthorized persons or non-professional staff.

- A) Student Schedule & Grading File – Scheduling Office
- B) Scholastic Record – Registrar's Office
- C) Guidance Record – Guidance Office
- D) Health Record – Nurses' Office
- E) Attendance Record – Attendance Office

In addition to the duty of collecting and sharing appropriately the necessary information concerning a student and his/her family, it is the obligation of Saint Anthony's High School to preserve the right of privacy to which each family is entitled.

Changes in a student's contact information should be communicated immediately to the Registrar's Office (Room 124 – Extension 266). This includes any changes to parents/guardians' names, address, home telephone number, emergency contact phone numbers, and/or school district.

RELEASE OF INFORMATION

The following regulations govern release of student information at Saint Anthony's High School:

- A) A parent/guardian must authorize the release of any information concerning a student. The nature of the record requested, along with the purpose for which the information is to be used must be communicated to the parent/guardian and/or student.
- B) With cases involving a graduate, the graduate must have given expressed written authorization to the high school for release of a specific record and information, or the person/agency requesting this information must verify to the school that this graduate has in fact authorized such a release.
- C) Parents' or guardians' consent is not needed where a subpoena requires the surrender of information.
- D) The principal may waive the requirement for written consent of a parent/guardian where an emergency exists in which the welfare of a student or the school community may be jeopardized by the inability to reach a parent/guardian within an adequate amount of time.
- E) Parent/guardian's authorization is necessary to send official transcripts of student records to any other high school once transfer papers have been completed by this parent/guardian.
- F) If requested, the records of students over 18 years of age may be released directly to the student.
- G) Records of a student will not be released if the student's parents/guardians have any outstanding debts, tuition or otherwise, due to Saint Anthony's High School.
- H) Where applicable, all requests for release of information must be made by the custodial parent/guardian.

Library Media & Technology Services

LIBRARY MEDIA CENTER

The Library Media Center is at the service of all Saint Anthony's students and faculty. It is open to accommodate individual study, research, and recreational reading, as well as the borrowing of print and other resource materials from 8:00 A.M. to 4:00 P.M. each Monday through Thursday, and 8:00 A.M. to 3:00 P.M. on Fridays. The following procedures are observed in the Center:

- A) All students are automatically members of the Library Media Center. Student ID cards serve as library cards.
- B) Books and periodicals, excepting current magazine issues, may be borrowed for 3 weeks and renewed once if they are not reserved.
- C) The fine for overdue books is 5 cents for each book on each school day, with a maximum fine of \$1.00 per book. Students must pay for lost or damaged books.
- D) Saint Anthony's ID card and a signed parent/guardian's permission slip are required to use the Internet computers in our Library Media Center. The "Acceptable Use Policies" of our Technology Center also apply to the use of Library Media computers.
- E) The Group Study Room is available for groups of up to 4 students. Each student must sign in.
- F) Silence is required at all times in all areas of the Center.

COMPUTER ACCESS

Students are permitted to use computers in the Library Media Center during their free periods. However, with the incredible power of computer technology, more important than technical ability is a student's social maturity. The following procedures for computer use must be observed:

- A) Students must always be supervised when using computers in the building.
- B) Students may not use any computer which they have not been authorized to use, whether for school work, recreation, alteration or repair.
- C) Students are required to present their current St. Anthony's ID cards and sign in when using school computers.
- D) Students are required to log-in with their own username and password.
- E) Students must log-out upon completion of their computer session.
- F) Students are forbidden to use the school's computer network as a means of manipulating or accessing private data belonging to others, either within the school community or via the Internet.
- G) Students are forbidden to download software or to physically/electronically alter or damage any computer equipment, settings or data.
- H) Students are forbidden to connect or attempt a connection of any electronic or computer device to the school's wired or wireless network without explicit permission from the Technology Department.

EQUIPMENT LOAN

Students interested in reserving a laptop or projector for a classroom presentation must submit a reservation form either in the library or from the St. Anthony's website.

All reservations must be filled out completely and must be submitted **two days in advance**.

COMPUTER NETWORK & INTERNET: ACCEPTABLE USE POLICIES

Network privileges at Saint Anthony's High School require the agreement and cooperation of students and parents/guardians with the following ethical guidelines:

- A) In general, students are responsible for good behavior on the school computer network, just as they are anywhere else on campus. Network communications are often public in nature, so general school rules for behavior and communications apply. The network is provided for students to conduct research, type reports and/or papers, and to communicate with others. Access to network services will be provided only for those students who agree to act in a considerate and responsible manner. This access is a privilege – not a right.
- B) File storage areas will be treated like lockers or any other storage area on campus. Users should not expect that files stored on school network resources will always remain private. School and network administrators may review files and communications to maintain system integrity and insure that users are using the system appropriately.
- C) Internet access will enable students to explore thousands of libraries, databases, and bulletin boards, as well as to exchange information and communicate with Internet users throughout the world. Although this access has invaluable educational benefits, families should be warned that some material accessible via the Internet may be illegal, obscene, defamatory, inaccurate or otherwise offensive to some people. While the teachers and staff at Saint Anthony's will make a concerted effort to control student access to these materials, parents/guardians must be aware that Saint Anthony's High School cannot control the content of material available on the Internet or user access to that material. At school, our teachers will guide students toward appropriate educational material. Outside of school, families bear the same responsibility for such guidance as they would exercise with information sources such as television, movies, radio and other potentially offensive media.
- D) Unacceptable uses include, but are not limited to, the following:
 - a. Use or access of profane, pornographic, obscene, indecent, or sexually offensive language, pictures, graphics or other materials.
 - b. Violating copyright laws by illegally copying and/or using software or data.
 - c. Communicating threats of any kind.
 - d. Harassing or insulting other persons for any reason.
 - e. Plagiarism, or claiming another's work as one's own.

- f. Vandalizing or damaging any network hardware, software, databases or files.
 - g. Excessive use or waste of network time and resources, including printers.
 - h. Using the network for commercial purposes.
 - i. Using another student's ID, username or password.
- E) Students who engage in any of the above activities, or in any activity deemed an inappropriate use of the Saint Anthony's High School computer network, will have his/her access revoked for a minimum of one semester at the first offense and permanently for any subsequent offense. This includes any and all students who aid and/or abet another student in the commission of such an offense. Along with revocation of their network privileges, these students will also face other disciplinary measures as deemed appropriate by the Principal or the Deans.
- F) **St. Anthony's Policy on Web Postings:** Students are entitled to have accounts on public web forums, such as "MySpace" or "Sconex", create their own web sites, make postings on other sites, and write blogs. They do not have the right to bring harm to or damage the reputation of the school or any individual in or related to the school. Therefore, **student postings shall not include the following:**
- the school name, logo, address, initials, or any other reference to the school;
 - images or pictures of any employees of St. Anthony's or classmates without prior written permission from the person whose image is being posted;
 - the names, ID numbers, initials, or other identifying information of employees of St. Anthony's High School or classmates without prior written permission from the individual involved;
 - personal information about any employee or classmate, including, but not limited to, physical descriptions, characteristics, lifestyle, associates, likes, or dislikes without prior written permission from the individual involved;
 - threats, allegations, rumors, insinuations, or any other statements directed at other students or employees which can be perceived as harmful to the reputation or well-being of the individual involved.

Any student whose online profile or postings tarnish the reputation of the school or any member of the school community or whose postings threaten or harm another individual will be required to remove the offending material and will be subject to suspension or expulsion.

For your own protection, never publish your full name, address, phone number, or any other information that can be used to identify you, your family, or any of your friends. Doing so can help someone with bad intentions to locate and contact you, a friend, or classmate with potentially awful consequences. Never trust anyone you meet on the web. Pictures and profiles can be deceiving, and often they are created to deceive. Your online safety is your responsibility. Never go to meet someone you have met online. Be smart and protect yourself and your friends.

Student Activities

Saint Anthony's High School offers an extremely large extra-curricular program, which provides numerous opportunities for our students to round out what they accomplish here intellectually.

STUDENT COUNCIL

Student Council is a representative organization, which gives voice to constructive student views and concerns in the larger school community. The purposes, duties and responsibilities of our Student Council are as follows:

- A) To serve as a forum for the development of an harmonious relationship between the administration, faculty and student body;
- B) To gather the ideas of the students and actively seek the incorporation of these ideas into the student life of our school;
- C) To sustain and improve school morale;
- D) To provide a training ground for the development of leadership, cooperation, scholarship, service and government participation among the students;
- E) To participate in all student-sponsored activities;
- F) To strengthen relationships with neighboring schools;
- G) To promote high standards of personal conduct, loyalty and courtesy among the student body;
- H) To raise funds for student activities as well as Student Council events;
- I) And to meet for these purposes at least one night each month.

Candidates for the Student Council Executive Board and class level positions must meet the following requirements:

- A) A minimum cumulative average of 85%;
- B) Involvement in at lease one extra-curricular activity;
- C) A character rating acceptable to the Administration and the Executive Board;
- D) The personal qualities of integrity, leadership, service and loyalty necessary to fulfill the purposes, duties, and responsibilities of the Student Council;
- E) And membership in either the upcoming junior or senior classes.

STUDENT COUNCIL-SPONSORED ACTIVITIES

Canteen	Pep Rallies	Senior Barbecue
Car Wash	School Dances	Senior/Faculty Night
Dress-Down Days	School Trips	Senior Prom
Homecoming	Senior Acoustics Night	Soup Kitchens
Junior Ring Banquet	Senior Antics	Spirit Days

CLUBS

Academic Quiz Bowl	ESL Club	Ski Club
Anime Club	Film Club	Social Dance Club
Art Club	Foreign Language Club	Step Team
Chess Club	Forensic League	Student Athletic Varsity Club
Comedy Club	Equestrian Club	Student Tech Service
Computer Club	History/Government Club	Table Tennis
Creative Writing Club	Math Club	Technology Club
DDR Club	Mock Trial Club	United Cultures Club
DECA Club	Science Club	Weightlifting

PERFORMANCE GROUPS & ACTIVITIES

Chorus	Jazz Band	Stage Crew
Concert Band	Orchestra	Symphonic Band
Dance Company	Pep Band	Technical Crew
Fall Play	Pit Orchestra	Theatre Improv Troupe
Gregorian Chant Schola	Spring Musical	

PUBLICATIONS

Literary Journal – <i>Shades of Gray</i>	Sports Paper – <i>Friar Scoreboard</i>
School Newspaper – <i>The Paduan</i>	Yearbook – <i>The Anthonian</i>
Video Yearbook – <i>The Visionary</i>	<i>Creative Writing Magazine</i>

SERVICE ORGANIZATIONS

Caring Adolescents Reaching the Elderly (CARE)	Peer Mediation
Catholic League	Pro-Life Club
Help Our Planet's Environment – HOPE	Saint Anthony's Leadership Team (SALT)
Kolbe Society	Saint Anthony's Student Ambassadors(SASA)
Mission Awareness Club	Students Against Destructive Decisions (SADD)
Parent Outreach	Support Our Troops Club
Peanut Butter & Jelly Gang	Tau Fraternity

INTERSCHOLASTIC SPORTS

FALL SEASON*

Cheerleading – Girls	Frosh – Junior Varsity – Varsity
Cross-Country – Boys	Frosh – Junior Varsity – Varsity
Cross-Country – Girls	Frosh – Junior Varsity – Varsity
Football – Boys	Frosh(2) – Junior Varsity – Varsity
Kickline*	Varsity
Soccer – Boys	Frosh – Junior Varsity – Varsity
Soccer – Girls	Frosh – Junior Varsity – Varsity
Swimming – Girls	Junior Varsity – Varsity
Tennis – Girls	Junior Varsity – Varsity
Volleyball – Girls	Frosh -- Junior Varsity – Varsity

*Freshmen may participate on Varsity & Junior Varsity teams, except for Kickline.

WINTER SEASON*

Basketball – Boys	Frosh – Junior Varsity – Varsity
Basketball – Girls	Frosh – Junior Varsity – Varsity
Bowling - Boys	Varsity
Bowling - Girls	Varsity
Cheerleading – Girls	Frosh – Junior Varsity – Varsity
Ice Hockey** – Boys	Frosh – Junior Varsity – Varsity
Kickline	Varsity
Swimming – Boys	Frosh – Junior Varsity – Varsity
Track & Field – Boys	Frosh – Junior Varsity – Varsity
Track & Field – Girls	Frosh – Junior Varsity – Varsity
Wrestling – Boys	Frosh – Junior Varsity – Varsity

*Freshmen may participate on Varsity and Junior Varsity teams, except for Kickline.

SPRING SEASON*

Badminton	Junior Varsity - Varsity
Baseball	Frosh – Junior Varsity – Varsity
Crew – Boys	Frosh – Junior Varsity – Varsity
Crew – Girls	Frosh – Junior Varsity – Varsity
Golf - Boys	Junior Varsity – Varsity
Golf - Girls	Varsity
Lacrosse – Boys	Frosh – Junior Varsity – Varsity
Lacrosse – Girls	Frosh - Junior Varsity – Varsity
Sailing – Boys	Frosh – Junior Varsity – Varsity
Sailing – Girls	Frosh – Junior Varsity – Varsity
Softball	Junior Varsity – Varsity
Tennis – Boys	Junior Varsity – Varsity
Track & Field – Boys	Frosh – Junior Varsity – Varsity
Track & Field – Girls	Frosh – Junior Varsity – Varsity
Volleyball – Boys	Varsity

**Ice Hockey is a "club sport," sustained by student interest and parental support.

INTRAMURAL SPORTS

The Intramural Program at St. Anthony's High School offers students opportunities of competitive participation in sports and recreation outside of the varsity athletics realm. Intramurals provides students the chance to participate with their classmates in a variety of team and individual sports, special events and tournaments. It is an excellent way to spend quality leisure time, make new friends, while keeping in top physical condition. Every Monday, the Student Center indoor stadium is reserved solely for Intramurals from 3 – 5 PM. Check the school website under Athletics – Team Listing – Intramurals for information.

ATHLETICS DEPARTMENT POLICIES

ATHLETIC PARTICIPATION: As with other activities, all qualified students may try out for our athletic teams, and Saint Anthony's High School is committed to providing each student a fair chance at participating. Unfortunately, not everyone who tries out can be selected. The decision of a coach in conjunction with the Athletic Director, or the decision of a moderator in consultation with the Principal, is final. The Principal does not ordinarily intervene in non-selection decisions, unless that decision is deemed arbitrary and capricious. Parents/guardians are asked to help their children understand that not everyone who tries out for an activity can be selected.

AWARDS: Freshman, junior varsity and varsity letters are awarded to those students who actively participate in interscholastic athletic activities.

CLUB SPORTS: Club sports are non-affiliated organizations with their own separate membership and/or incorporations and are not controlled, operated, or organized by St. Anthony's High School or the Franciscan Brothers of Brooklyn.

SPORTS INSURANCE: It is the policy of Saint Anthony's High School that all students involved in interscholastic athletics must carry *Saint Anthony's High School Sports Insurance*. This policy is an excess-coverage insurance policy. You must apply to your personal insurance before applying to Saint Anthony's. It is crucial that all athletic injuries be reported to our Nurses' Office by the following school day.

SPORTS PHYSICAL: A physical examination is required of any student who wishes to try out for the teams at Saint Anthony's High School. This examination must be administered by the student's family physician, using a Saint Anthony's High School physical examination form. If this examination is not cleared and submitted to the Nurses' Office, the individual may not, under any circumstances, try out for a team.

THE FRIAR BOOKSTORE

Saint Anthony's Friar Bookstore, located on the 1st floor of our Activities Wing near the Wolf Hill Road approach, is a popular stop for our students, families, faculty, alumni,

and friends to purchase necessary school-related supplies and trademark clothing. The Bookstore accepts both Visa and MasterCard, and is open every morning from 7:45 to 8:20, as well as at other scheduled times during the school day. Patrons are also encouraged to click on the Bookstore link of our school website at www.stanthonyshs.org to browse and order official Saint Anthony's High School merchandise.

Parent Organizations

MOTHERS' GUILD

In order to encourage closer cooperation among all members of our students' families, the Mothers' Guild organizes and sponsors numerous social, educational and fundraising activities throughout the school year. By participation in these activities, parents and guardians experience that vitality which characterizes the unique spirit of Saint Anthony's High School.

FATHERS' GUILD

The Fathers' Guild has as its purpose the forging of closer bonds between our students' fathers/male guardians, our faculty, our administration and the entire Saint Anthony's community. This is done by sponsoring social activities for the family and faculty; aiding educational efforts through joint action with the school administration, faculty and coaching staff; chaperoning/ proctoring school events; and assisting with various fundraising activities.

Admissions, Public Relations & Alumni

Admissions

Students who have not taken the entrance exam (CHSEE) or who are seeking admission to Saint Anthony's High School in the sophomore or junior year, must request an application form from the Admissions Office. Admissions aids in student recruitment by publication and distribution of an introductory school brochure, invited visits to elementary schools; and a monthly Wednesday afternoon guided tour of our facility for interested students and families, beginning at 3:30 in the school Library Media Center. Further information on guided tours and/or elementary school visits, can be obtained by calling the Admissions Office (Extension 213).

Public Relations

Our Public Relations Office welcomes the receipt of news items concerning a

student's special achievements, awards, scholarships, or any other noteworthy recognition, as well as news of any school-related activity requiring publicity. The Office will then undertake to mail and/or fax press releases to the appropriate newspapers and parish bulletins (Extension 207).

SASA Team

The Saint Anthony's Student Ambassadors (SASA) members help with school visitations, tours and office work, as well as alumni events and school reunions throughout the entire year. Student applications are available in the Admissions Office.

Alumni Association

Graduates of Saint Anthony's High School are encouraged to become members of our Alumni Association. This organization seeks to maintain the friendships between classmates and faculty, which were established during the graduates' high school years. The Alumni Office publishes a regular newsletter for the alumni and friends of Saint Anthony's, several times each year. Special alumni events and reunions foster a close bond between Saint Anthony's High School and its graduates. In turn, Saint Anthony's looks to its alumni for support through appeals and various other events. Every member of the alumni is strongly encouraged to keep the Alumni Office informed of any change to his/her address, phone number and e-mail (Extension 213).

Financial Concerns

TUITION

Tuition at Saint Anthony's High School, for the 2010-2011 school year, is \$7950. Seniors will pay an additional Graduation Fee of \$200.

Parents for incoming freshman may choose one of two options:

- 1) A one time payment August 1st, 2010 for \$7950.00
- 2) The direct debit of your regular account in ten installments

All parents who choose direct debit must complete the **ACH Tuition Payment form**. Beginning August 2nd, 2010 payments will be withdrawn on the 3rd day of each month ending May 2nd, 2011.

We will not accept monthly payment from freshmen who are not enrolled in the direct debit program.

Saint Anthony's offers a 10-month payment plan for all students. This plan begins in **August** and ends the following **May**. The monthly tuition rate is \$795, and our Treasurer's Office must receive this payment on the 1st of each month. It is the obligation of every parent/guardian to make regular and timely tuition payments.

Visa or MasterCard may be used as payment, but all credit card transactions must be made in person or as authorized on the tuition envelope. A \$5.00 service charge will be added to all credit card payments.

The first tuition envelope is mailed home. All other payment envelopes may be picked up in the Treasurer's Office. When making payment, parents/guardians are reminded of the following:

- A) Please write your child's **ID Number** on the face of each check and on the envelope.
- B) Please make all checks payable to "Saint Anthony's High School."
- C) When not using school tuition envelopes, please mark the outside of your own payment envelope clearly, indicating either "Tuition" or "Attention: Treasurer's Office."
- D) When making payments for more than one student and/or for multiple months, one check is sufficient, with all the above information.

Tuition balances should be current. Saint Anthony's High School reserves the right to deny participation in certain school-related activities when delinquent tuition goes beyond a reasonable amount. Participation in school-sponsored trips, proms, overnight sporting events, tournaments, driver education, and the like will be denied when accounts are past due.

Seniors with outstanding tuition balances as of May 1st, 2011:

- A) Will not have their prom bids honored.
- B) Will not receive graduation invitations or caps and gowns; and will not be permitted to walk in the graduation exercises.
- C) Will not be awarded their diplomas.

To insure the efficient collection of its tuition, Saint Anthony's High School must enforce the following policies:

- A) When a bank returns checks for non-payment, the school will require all future payments in cash.
- B) All tuition payments must be made in full on or before May 1st of the current academic year. Students will not be permitted to sit for final examinations if tuition is delinquent, thus credit cannot be granted for course work.
- C) A delinquent tuition balance will bar the student from returning to Saint Anthony's for the following school year.
- D) Students transferring from Saint Anthony's must have outstanding tuition balances satisfied in full before official transcripts and school records can be released.

FINANCIAL & SCHOLARSHIP AID

Saint Anthony's has a limited budget for financial aid. Parents/guardians seeking financial aid are encouraged to file a *Parents Financial Statement* with The School and Student Service for Financial Aid (SSS) in Princeton, New Jersey. The SSS analyzes each statement and recommends an amount, which the family should be able to afford for educational expenses. This recommendation and a copy of the *Parents Financial Statement* are sent to the applicant's school. Within the limits of its budget and according to its particular financial aid policy then, each school uses the SSS recommendation as a guide to determine the amount of aid, which can be offered. Acceptance of a Financial Aid Award could limit participation in special circumstances. The latest date for applying to the SSS at Princeton is September 1st.

Conduct & Discipline

ALL STUDENTS at Saint Anthony's High School assume certain personal duties and responsibilities essential to their moral, intellectual and social development. The duties and responsibilities outlined below are clearly not all-inclusive. Without exception however, they apply throughout the school day, during all extra-curricular activities and when students are in transit.

ATTENDANCE: The New York State Department of Education has imposed significant responsibility for school attendance on students, parents/guardians and schools. It is the duty of parents/guardians to insure that their children maintain excellent school attendance records; therefore no parent/guardian should lightly excuse a child from attending school. Parents and guardians should neither plan nor allow their children to plan activities, employment, vacations or senior college visits that will interfere with the academic calendar. Honesty in reporting absence is extremely important.

The State Education Department notes that a student absence may be either legal or unlawful. Legal absences include student illness, death or serious illness in the family, attendance at a health clinic, court appearances, and/or severe weather conditions. Unlawful absence occurs when a student is absent for other than legal reasons, with the knowledge and consent of his/her parents/guardians. This would include oversleeping, employment, shopping, visiting, vacation or being "needed at home." A student whose parent/guardian expects him/her to be present in school, and who without a legitimate reason does not attend, is truant.

Absenteeism and/or lateness disrupts the continuity needed for effective learning. Time lost is irretrievable, especially as it applies to the interaction and exchange of ideas between teachers and students. Classroom attendance, then, is essential to the student's course of study, as there exists a definite relationship between good attendance and successful academic achievement, since the inability to complete required class work necessarily results in failing grades.

Students should be present every day of the school year; and Saint Anthony's High School attempts to foster responsibility in this regard through its attendance policies so that our students may learn reliability by experience. A Doctor's note for student absences of 5 or more consecutive days must be presented to authorize a student's return or to indicate, after 5 days, an approximate date of return should longer absence be anticipated. If necessary, a Medical Excuse Grade (ME) will be given to those students whose lengthy absences have been verified by a doctor's note. Upon return, a reasonable time-frame for the completion of all missing work and assignments will be established by a student's teachers in consultation with the Dean of Faculty/Director of Studies. Assignments and verification of all achievements that may have been gained through home-instruction must be received from the school district when a student's school-instruction resumes, otherwise an incomplete will be given pending submission of the necessary paperwork.

If a student accumulates 8 absences over the course of a single marking period in a particular course (which includes late arrivals and early dismissals that result in missing a particular class), a failing grade of 65% will automatically be imposed for any reason other than school-approved activities, a funeral for a family member, hospitalization or illness, which is documented by a doctor's note submitted upon return to school (**Not**

submitted at a later date). Saint Anthony's High School reserves the right to withhold course credit from this student.

All absence and lateness becomes part of a student's permanent record, and therefore, may have serious implications for the future. The Deans monitor lateness and absence on a regular basis, and will contact parents/guardians regarding an excessive occurrence of either.

Absence – The following procedures must be observed for all student absences:

- A) The parent/guardian reports the absence to the Attendance Office between 8:00 and 9:45 A.M. The Attendance Office may be reached at 631-271-2020 – Extension 259.
- B) Upon his/her return to school, a note from the parent/guardian to the Attendance Office, stating the reason for this absence, must be presented by the student, at which time he/she will be given a readmission pass for class. A \$1.00 replacement fee will be charged for any misplaced absent, late arrival or early dismissal pass issued to a student.
- C) If a note is not presented, the student will be given a pass and referred to the Dean before readmission to class.
- D) A Doctor's note on letterhead, noting the date and time of any patient visit are required for a student absence of 5 days or more.

Early Dismissal – Medical, dental and other regular appointments are to be scheduled outside of school hours. All permissions for early dismissal are subject to the approval of the Dean and will be granted only for extenuating circumstances. In this event the following procedure is observed:

- A) On the day of request for an early dismissal, the student must present a note to the Attendance Office before going to class.
- B) The student's parent/guardian must call the Attendance Office between 8:00 and 9:45 A.M. to confirm this appointment.
- C) The student must be signed out from the Attendance Office for early dismissal by his/her parent/guardian only.
- D) Seniors with scheduled classes may sign out for early dismissal only if his/her parent/guardian has confirmed an appointment by phone.
- E) In the case of early dismissal for medical/dental appointments, A Doctor's note on letterhead, noting the date and time of a patient visit must be presented to the Attendance Office by a student on the following school day.
- F) The Attendance Office will list "Early Dismissal" next to the student's name on the attendance summary sheet.

Lateness – The Class Schedule of the school day officially begins at 8:20 A.M. and ends at 2:30 P.M. Students who arrive late for school must report directly to the Attendance Office and obtain an admission pass for class, presenting a signed parent/guardian's note with the reason for lateness and an approximate time of arrival at school. Students who arrive on late buses are not considered tardy, but must also report to the Attendance Office for a pass; and students who arrive late because of medical/dental appointments must present a Doctor's note on letterhead, noting the date and time of a patient visit. A student who arrives late to school for no legitimate reason and misses more than 10 minutes of class, will be considered as "cut," receive

detention, and have 10 points deducted from his/her character rating. Any student who is present in school and arrives late to class may receive a disciplinary referral from his/her teacher and be sent to the Dean's Office. Students who are absent for more than 4 periods are considered "absent for the day," and are not permitted to participate in any school-related activities held that afternoon or evening. Seniors who are habitually late to school may forfeit their driving privileges.

Physical Education – A student with more than 2 absences from physical education within any quarter may be required to make up the classes in another physical education section during his/her free period.

Junior/Senior College Visits – Juniors/Seniors are encouraged to consult the *Saint Anthony's High School Calendar*, and schedule college visits only on days when their classes are not in session, i.e. those designated for PSAT testing, faculty professional days, holydays and holidays, etc. When this cannot be done, Juniors/Seniors must notify the Attendance Office of an impending college visit at least 1 school day before it happens. Upon return to school, a junior/senior must then present verification of this college visit to the Attendance Office.

Senior Late Arrival & Early Dismissal – Any Senior who is not scheduled for a 1st or 2nd period class may report to school at 9:45 A.M., but every Senior must be on time and present in Homeroom at 9:50 A.M; and earlier arrival is required by all for special events schedules as listed in the back of this handbook. Seniors may leave earlier than the general dismissal, at the end of their academic schedules, but if a senior does this, he/she must sign out from the Attendance Office. Once a Senior signs out, he/she may not return to the campus or school building. Seniors who leave the campus illegally will be required to surrender their car keys to the Dean at the beginning of each day, and their early departure privileges will be revoked. "Senior Cut Days" do not exist at Saint Anthony's High School. Freshmen, Sophomores and Juniors do not have permission for late arrival or early dismissal as a matter of course, simply because they have no assigned class at the time, and carpooling with someone in the senior class does not constitute a legal excuse for underclass lateness and/or early dismissal.

BUSES: Safe and efficient school bus operation requires the full cooperation of both our students and their parents. Transportation to school by bus is a privilege, and each student is expected to respect the rights and safety of others on the bus. All school regulations apply as well to bus transportation, and any violation of these is subject to the normal disciplinary procedures. The following are special rules of conduct expected of all student school bus passengers:

- A) The driver is in full charge of a bus and its student-passengers at all times, and students are expected to obey the driver promptly.
- B) The driver may assign seats for which students will be held responsible.
- C) As bus drivers cannot wait for those who are tardy, students must be at their bus stop before the bus's scheduled arrival time.
- D) Students must converse quietly, avoiding loud, profane or obscene language.
- E) Eating and drinking on a bus is not permitted.
- F) With the exception of their books and other school equipment, students may not transport additional items on a bus without the driver's permission.

- G) Students must remain in their seats at all times while a bus is in motion.
- H) Students must never extend any part of their bodies out a bus window.
- I) Students are responsible to keep their bus safe and clean; thus any littering or throwing of objects while on a bus is prohibited.
- J) Students are permitted to ride only on the bus to which they are assigned. A written request of parents/guardians to ride another bus is considered by the Dean.
- K) Smoking is never permitted on a school bus.

Bus Conduct Referrals – When a student misbehaves on his/her bus, the Dean may receive a bus conduct referral from the driver.

At the 1st instance of such misbehavior, a student will receive detention, deduction of 10 character rating points and have his/her bus privileges suspended for up to one week.

At the 2nd instance, a student will receive 2 detentions and a deduction of 15 character rating points and have his/her bus privileges suspended for up to 2 weeks.

At the 3rd instance, a student will receive 3 detentions and a deduction of 20 character rating points; and have his/her bus privileges suspended for up to a month.

CAFETERIA: The Cafeteria and the Senior Cloister are the only areas of our school building where food may be eaten. No food, beverages or water bottles are to be carried into the Academic Wing without risk of detention. Students are to observe good order and proper etiquette in the Cafeteria. After finishing lunch, a student must clean his/her section of the table, deposit all trash in the proper receptacles, and return his/her chair to its place. All directives given by faculty and staff members are to be observed respectfully. Table captains are assigned to insure that all tables are cleaned at the end of a lunch period. Any table captain who does not remain for table inspection will face detention.

CAMPUS SECURITY: The following procedures are in place to insure the safety of our students, faculty and staff, as well as others who may be visiting the campus at various times.

- A) **Evacuation** – Evacuation of the building will take place in the same manner as a fire drill. Following the directions that are posted in all classrooms and other congregate areas, all faculty, staff and students must leave the building quickly and quietly. Unlike a fire drill where faculty, staff and students remain in close proximity to the building, during an evacuation drill, all faculty, staff and students will proceed to Cy Donnelly Field, so that emergency personnel may have complete access to the school building.
- B) **Lock-Down** – The primary reason for a school-wide lock-down is to prevent unknown and uninvited parties from entering one or more of our classrooms. By isolating the faculty, staff and students from uninvited persons, it is our intention to prevent such persons from doing possible harm to those who belong in our building. Like government facilities, Saint Anthony High School employs the 3 lock-down levels of “yellow,” “orange,” and “red.”
- C) **Sheltering** – Sheltering is intended to protect the building’s population from any form of outside threat that is capable of shattering glass. This threat could come from something as ordinary as a heavy vehicle or fire truck on either Wolf Hill or Pidgeon Hill Roads. The purpose of a sheltering drill is to

protect our faculty, staff and students by removing them from areas of the building that contain large expanses of glass.

- D) **Visitor Sign-in** – All visitors to our building are required to sign in and present photo ID at the General Office. Visitors will be given a pass, which must be returned when they sign out at the conclusion of a visit.

CHARACTER RATING: Each student begins the school year with 100 character rating points. Students should make every effort to maintain these points throughout their four years. The accumulation of character rating point deductions will have serious consequences. If a student's character rating falls below 75 points, his/her parents/guardians will be notified in writing. Any student who registers a significant loss of character rating points during the school year may not be invited to return the following year.

Certain Serious Infractions & Deductions –

Fighting or Physical Violence	-25	w/ 3-5 day external suspension
Stealing	-25	See page 54
Cheating/Plagiarism	-25	
Defacing School Property/Vandalism	-15	
Defacing/Destroying Personal Property	-15	
Computer Tampering	-15	
Truancy/Illegal Absence from School	-15	
Leaving School without Permission	-15	
Cutting Class – 1 st offense	-10	
Cutting Class – 2 nd offense	-15	w/ Two 2 hour detentions
Cutting Class – 3 rd offense	-25	w/ suspension & parental conference
Failure to Serve Assigned Detention	-10	w/ internal suspension
Disruptive Behavior on bus - 1 st offense	-10	w/ bus suspension for up to 1 week and one 2 hour detention
Disruptive Behavior on bus - 2 nd offense	-15	w/ bus suspension for up to 2 weeks and two 2 hour detentions
Disruptive Behavior on bus - 3 rd offense	-20	w/ bus suspension for up to a month and three 2 hour detentions
Disruptive Behavior in School or Class	-10	
Smoking – 1 st offense	-10	w/ 2 day external suspension
Smoking – 2 nd offense	-15	w/ 2 day external suspension
Use/Display of Electronic Equipment during School Hours	-10	
Gambling, Card-Playing or Peddling Merchandise	-10	
Unexcused Lateness for Class(less than 10 minutes)	-5	
Littering	-5	
Loitering	-5	
Failure to Produce ID	-5	
Uniform Violation – 1 st offense	0	detention
Uniform Violation – 2 nd offense	-5	w/ detention
Uniform Violation – 3 rd offense	-10	w/ detention & referral to Dean

Wearing Non-Regulation Footwear	-10
Grooming Infraction	-10

CHEATING & PLAGIARISM: Accepting admission to Saint Anthony's High School implies a tacit acceptance of the Christian duty to be honest and truthful. Cheating is a form of dishonesty, and any such breach of personal honesty on the part of a student will be addressed immediately by his/her teacher/supervisor.

CUTTING CLASS Cutting class is detrimental to the continuity needed for effective learning. No student is permitted to cut class, and students who report to school late in excess of 10 minutes will be considered as "cut."

At the first instance of cutting, a student's parents/guardians and teachers will be notified; he/she will receive detention; and 10 points will be deducted from his/her character rating.

At the second instance, the student's parents/guardians and teachers will again be notified; he/she will receive two - 2 hour detentions; and 15 points will be deducted from his/her character rating.

At the third instance, the student will be suspended; 25 points will be deducted from his/her character rating; and he/she will not be readmitted to class until there has been a conference with his/her parents/guardians or suspension.

DETENTION: Detention is an after-school session assigned to students as a disciplinary measure. A student who is given detention is expected to report on the day assigned. Detentions may be postponed only under exceptional circumstances as permitted by the Dean. Excuses the like of after-school employment and/or participation in extra-curricular activities are not "exceptional circumstances." Should the student be engaged in after-school employment, it will be his/her responsibility to behave in such a manner as does not warrant detention. Should detention be assigned, the students must make arrangements to stay. If a student does not report for detention, he/she will be given internal suspension; the original detention will be reassigned; and an additional 10 points will be deducted from the character rating. Students must report at 2:45 P.M., in uniform, to the detention room assigned. Detention is dismissed at 5:00 P.M. Freshman Detention consists of writing out portions of the *Friar Handbook* during the two-hour detention period. Freshmen are assigned a double-detention if they receive 3 regular detentions.

DRUGS & ALCOHOL: Any student found using, selling or in possession of alcohol and/or illegal drugs will be expelled. The Saint Anthony's High School Community can truly prevent the use, sale and possession of alcohol and illegal drugs on school property by aggressive action of the part of its administration, faculty, staff, parents and students. A failure to report the use, sale and/or possession of these substances, especially on the part of our students, contributes greatly to the problem.

ELECTRONIC EQUIPMENT: If used or displayed during school hours, personal electronic equipment, i.e. cell phones, iPods and the like will be confiscated, and the student will receive detention. All electronic equipment must be switched to the "off" position during school hours. Students are strongly advised to leave such valuable personal items at home.

ELEVATOR: Use of the elevator is restricted to faculty and staff members, students who are disabled permanently or temporarily, and members of the Franciscan Community which resides in the friary. Disabled students in need of elevator privileges may obtain the necessary key by taking these steps:

- A) Present a Doctor's note prescribing elevator use to the Nurses' Office.
- B) Report to the Principal's Office for an elevator key.
- C) Remit a \$25 refundable deposit, which will be returned upon receipt of the elevator key at the Principal's Office.
- D) Upon authorization by the Nurses' Office after receiving elevator privileges, bring no more than 1 other student onto the elevator with them for assistance.

Students who have been given extended or permanent elevator privileges must return their elevator keys in June, after completion of final examinations. Failure to do so will result in forfeit of the key deposit.

EXPULSION: Expulsion is the most serious penalty, which can be imposed on a student. It is the result of grievous and/or repetitive misconduct. This kind of misconduct will result in a student's permanent removal from Saint Anthony's High School. Expulsion is at the sole discretion of the Principal, but may be carried out upon recommendation by the Deans of Students or Prefect of Discipline.

FIGHTING & PHYSICAL VIOLENCE: Any student who engages in fighting or physical violence will receive an external suspension of 3-5 days. A conference with the Dean is required of parents/guardians before this student may return to school. The student will then have 25 points deducted from his/her character rating, and be placed on probation.

FIRE DRILLS: Fire safety is always critical. To insure this safety for our students, faculty and staff, fire drills are conducted regularly. The following procedure for these drills must be observed:

- A) Specific directions for evacuation of the building are posted in each classroom; and students are expected to familiarize themselves with these directions.
- B) Talking and/or casual behavior during a fire drill is prohibited.
- C) Students should turn out lights and close the windows and doors before leaving their classroom during a drill.
- D) Students must remain silent, in line, and close to their teacher/supervisor before, during and after the outside attendance check.
- E) On signal at the end of a drill, students must proceed in silence back to their classrooms by the prescribed route.
- F) Misconduct during fire drills can endanger lives, and so will face disciplinary action.

FIREWORKS: Mere possession of fireworks is illegal, and jeopardizes the safety of students and others. Their existence or use in school or at any school-related activity is strictly forbidden. Violating this regulation is a very serious offense, and will be disciplined accordingly.

FREE PERIODS: During a free period, our students are permitted to use the Library,

Cafeteria or Senior Cloister (Seniors Only). Students may also go the General Office, Attendance Office, Registrar's Office, Scheduling Office, or Public Relations Office at the beginning of a period, if they have official business to conduct. After a period starts, all students are required to have the appropriate pass for going to or coming from the following places: Chaplain's Office, Campus Ministry, Guidance Department, Tutoring Center, Computer Labs, Technology Center, Registrar's Office, Scheduling Office, Public Relations Office, and all departmental offices. Students are not permitted in the hallways during class time.

GYMNASIUM: No student is permitted to be in the gymnasium or gym locker rooms except under the supervision of a faculty member or coach.

HALLWAYS: Students have 5 minutes between each period, and hallways must be cleared and silent within that time. Students must conduct themselves in an orderly fashion at all times while using the school hallways and stairwells. Running, shouting, whistling, pushing, fighting, and other forms of disturbance are out of order. Students are not permitted to be at the lockers during class time or between 3:00 and 5:00 in the afternoon, when the Academic Wing is closed. Freshmen are permitted 10 minutes at their lockers, from 8:00 to 8:10 each morning only. Any freshman student who remains at his/her locker after the Freshman Bell at 8:10 A.M. will face detention.

HAZING: Hazing in any form is prohibited at Saint Anthony's High School, and will incur severe penalties. A breach of this regulation is also a violation of the *New York State Penal Code*.

HOMEROOM: A 10-minute Homeroom period, beginning with prayer and the Pledge of Allegiance, is scheduled each school day, unless necessity demands that its length be modified. One purpose of Homeroom is to give students the opportunity to know their classmates, and to discuss when necessary, important matters that arise during the school year. In Homeroom, students raise appropriate questions and difficulties; receive notices and other school-related materials; hear school announcements; and involve themselves in school/homeroom projects. To insure order and efficiency during the Homeroom Period, students are expected to be present on time and remain in homeroom for the duration of this period; listen respectfully to announcements; give their full cooperation to the Homeroom Teacher; and participate in school/homeroom events. Students are not permitted in the hallways without good reason during homeroom. Executive Board members of the Student Council and National Honor Society are authorized to collect attendance and deliver all homeroom materials during this period, while guidance department messengers are authorized to deliver student-counselor appointment cards and other guidance information.

ID CARDS: Photo ID cards are distributed early in the school year, and give student access to our school library as well as admittance to many school-sponsored events. ID's are also used as a secure means of positive identification, thus every student must carry his/her ID card in the school building at all times, and produce it when asked to do so by a member of the administration or faculty. Students must report lost ID cards to the Dean of Student Activities Office, and remit a \$5 fee for its replacement.

ILLNESS: When a student is taken seriously ill at school, he/she may be dismissed only after the Nurses' Office has contacted his/her parent/guardian, and adequate transportation is arranged. Any student returning to school after serious illness, hospitalization and/or with a need for crutches, must present a Doctor's note on letterhead, noting the date and time of any patient visits, and verifying clearance for the student's return to school. Medications may be taken in school only by authorization of a doctor along with written permission of a parent/guardian; and these medications are kept in the school's Nurses' Office.

INJURIES: All injuries, whether sustained in or out of school, should be brought to the attention of the Nurses' Office, after which an accident report will be completed. Students who are disabled by an injury and need to use the school elevator or a particular kind of medical equipment, must present, as verification, a doctor's note on letterhead, noting the date and time of a patient visit.

LEAVING SCHOOL WITHOUT PERMISSION: Students are not permitted to leave our school campus from the time of their arrival in the morning until they are dismissed, including that time period between end of classes and start of activities. During activities, students must remain on-campus, unless they are involved off-campus, in a school-sponsored activity, which is supervised by school personnel. Violations will incur severe disciplinary action.

LOCKERS: All students are assigned a personal locker for the care and protection of their belongings, and they may use only the locker to which they are assigned. Combination locks purchased in the Friar Bookstore are the only locks permitted on school lockers. Combinations should be kept confidential; lockers should be locked at all times when not in use; and valuable personal items, particularly iPods, should be left at home, as Saint Anthony's High School cannot be responsible for lost or stolen property. No student is permitted to be at his/her locker during class time. Students must use 2 school combination locks, one for the hallway locker and another for the gym locker. Gym lockers are used only during physical education class, and locks must be removed at the end of each class. Interference with another student's locker is a serious violation of that student's rights, making one liable to disciplinary action. Damaged lockers and requests for a change of locker must be reported to the Dean.

Locker Inspections – Student lockers are the sole property of Saint Anthony's High School, loaned to students for the school year. As such, student lockers may be inspected by the administration at any time. Freshman lockers are inspected regularly, and any freshman student who fails to maintain the inspection standards of his/her locker will face detention.

LOITERING: Loitering anywhere in the neighborhood or on campus, including the athletic fields, parking lots, and personal vehicles, is prohibited. Upon arrival in the morning, students must leave the parking lot immediately, and wait in the Activities Wing for the "passing bell." Students waiting for bus transportation after school must remain on school grounds.

LOST & FOUND: Found items should be brought to the General Office as soon as possible, and students may reclaim lost items at the "Lost & Found," in Room 117, or at

the General Office between 8:00 and 8:20 each school morning.

PARKING: Parking lot safety and security are paramount, thus violation of the following school parking regulations may result in forfeiture of school driving privileges and/or suspension:

- A) Seniors only may file an application for permission to park on the campus, and these applications are available from the Dean. The completed parking permit application must be signed by a student's parents/guardians, and returned to the Dean's Office, before a parking permit can be assigned. Receipt of a parking permit entitles a student to a space if available. It does NOT guarantee a space, especially when students arrive after 8:20 AM
- B) Seniors with permission for driving to and from school may use only the parking lot spaces designated for students. All student vehicles must have a SAHS parking permit sticker affixed to the lower, left-hand corner of the rear side window, behind the driver's seat. Under no circumstances are freshmen, sophomore and juniors permitted school driving privileges, and any infraction of this regulation will result in forfeiture of driving privileges for the senior year.
- C) The campus speed limit is 5 miles per hour.
- D) From 8:20 A.M. until 2:30 P.M., the main parking lot is off-limits to all but Saint Anthony's students arriving for the first time or leaving after their class schedule for the day has been completed. At dismissal, student-drivers must not use the bus lane nearest the building, and may never use the northern most entrance to exit the campus. Do not cross back and forth looking for a faster way to exit. Stay in lane and be patient.
- E) Under no circumstances are students permitted to use the neighboring streets for parking.
- F) Students must park well within the lines that mark off their spaces, and are restricted from parking in the following areas: the south parking lot, adjacent to Wolf Hill Road; the friary/convent parking lot and fire lane on the east side of our building; areas designated by a closed white rectangle for faculty/staff parking; areas marked off by yellow "zebra-stripes" or a large X; sidewalks or grassy portions of the campus, unless directed by Security.
- G) Immediately upon arrival at school, students must park their cars, lock all windows and doors, then proceed directly into the school building. Students must obtain permission to access their vehicles during the school day; and unless involved in some extra-curricular activity, students who drive must vacate the parking lot by 3:00 P.M. Loitering is never permitted in the parking lot, and no student may sit in a vehicle during school hours. Use of any sound equipment is never permitted in the parking lot.
- H) Parents/guardians assume full responsibility for the proper use of their child's vehicle.
- I) Breakdowns do not constitute a legal excuse for lateness. Students with driving privileges are responsible to keep their vehicles in good working order.
- J) Seniors who are consistently late for school may forfeit their driving privileges.
- K) Vehicles which do not display a current SAHS parking permit sticker may be towed at the owner's expense.
- L) Any student with driving privileges must possess a valid driver's license and current certificate of insurance. Saint Anthony's High School cannot be

responsible for student vehicles or their contents.

PROBATION: Probation may be assigned to any student who accumulates a significant number of character point deductions. Probation is for a specified period of time, and is regularly reviewed by the administration. Students on probation may not violate any school regulations without placing themselves in jeopardy of expulsion. If the character rating of a student on probation drops below 80, no further detentions will be assigned. Instead, each detention report will result in out of school suspension for a period of one day for the first offense, two days for the second, and so on... If the student falls back into the same negative pattern of behavior that resulted in such a low character rating during the year, the student may be asked to withdraw from Saint Anthony's. All students on probation must get the permission of their respective Dean to participate in any school-sponsored trip.

RESPECT FOR PROPERTY: Many people have made considerable personal sacrifice to build, equip, and maintain our school, so it is expected that all students will assume responsibility for keeping the school building and campus clean, maintained, and free of litter. Anything damaged by a student, i.e. desks, windows, lockers, etc., must be replaced or repaired at the student's own expense. Vandalism is an offense against the rights and property of others, and will be dealt with severely by the Deans of Students.

SAINT THERESE "SENIOR" CLOISTER: The Saint Therese "Senior" Cloister, is a relaxing, quiet area reserved exclusively for our seniors. Seniors who spend time there are responsible for its cleanliness and care.

SCHOOL-BASED MEDIATION & CONFLICT RESOLUTION: A group of our students who have been successfully trained in conflict resolution are available to mediate differences that arise between their schoolmates before such situations become physical.

SCHOOL TRIPS: Approval by the Dean of Faculty/Director of Studies is necessary for all trips, including athletic contests, scheduled during school hours; and approval by the Dean of Student Activities is necessary for all extra-curricular trips and excursions. Any literature concerning a trip must clearly indicate its sponsorship by Saint Anthony's High School, and specify the faculty/staff moderator or coach who will supervise. Permission forms signed by a parent/guardian are required for all trips; and school regulations are always in effect for those who participate. The student roster for each trip must be submitted to the Deans and the Treasurer beforehand for approval. No student may publicize or solicit, on school property, for a non-sanctioned student trip.

SENIOR BOWLING: Bowling, as part of the Physical Education program, is arranged for seniors at a local bowling alley. Students will report to the north breezeway, adjacent to the student parking area, where transportation will be provided to and from the bowling center. Students and parents must complete and sign the rules and regulations form distributed by the Physical Education teachers during the first class meeting.

SEXUAL HARASSMENT: Sexual harassment is a form of sex discrimination contrary to the Gospel and prohibited by law. It is any unwanted conduct of a sexual nature. It is

also the imposition of unwelcome and/or unwarranted sexually-oriented acts which create an offensive, intimidating, or hostile academic/work environment.

Saint Anthony's High School considers such acts of sexual harassment always and everywhere to be most serious, unacceptable, and contrary to the Church's teaching on the dignity of human persons. Therefore, all complaints of such behavior will be investigated promptly and aggressively. Where acts of sexual harassment are found, the school will initiate appropriate disciplinary action, which may include warnings, financial penalty and/or dismissal.

Our Policy – Saint Anthony's High School is committed to maintaining a school environment that is free from sexual harassment and sexual violence, where every student and employee can work and study together comfortably and productively. Saint Anthony's High School absolutely prohibits any form of sexual harassment or sexual violence, and it shall be a violation of our policy for any student or employee of Saint Anthony's High School to harass another student or employee through conduct or communication of a sexual nature as defined by this policy. In this regard, we recognize that sexual harassment can originate from a person of either gender against another person of the same or opposite gender, and from students as well as adults. It shall be a further violation of our policy for any student or employee of Saint Anthony's High School to be sexually involved with another student or employee. Any inappropriate relationship with a student denoted by sexual or romantic overtones is strictly prohibited and will result in immediate dismissal. Relationships between consenting employees may still be a form of sexual harassment if the participation of any individual is not entirely voluntary; and this is particularly true where one of the participants has a supervisory role. Any person who feels in any way pressured into relationship with an employee or student of Saint Anthony's High School should report this to the Principal immediately. Furthermore, any employee in a supervisory role who enters a social relationship with one of his/her subordinates must exercise extreme care to insure that participation by the subordinate is in fact completely voluntary, or this supervisor risks being found guilty of harassment. Saint Anthony's High School will act promptly to investigate all complaints of sexual harassment and/or sexual violence whether formal or informal, verbal or written, and to discipline any student or employee who has engaged in such behavior with another student or employee at Saint Anthony's High School. In addition, every effort will be made to eliminate sexual harassment by non-employees, including parents, vendors, suppliers, and other visitors to the school. Any person who, in good faith, reports an act of perceived sexual harassment will be protected from retaliation of all kinds, whether or not such harassment is in fact verified.

Definition of Sexual Harassment & Sexual Violence–

Sexual harassment consists of unwelcome and/or unwarranted sexual advances, requests for sexual favors, sexually motivated physical conduct or other verbal/physical conduct and communication of a sexual nature when

- A) Submission to such conduct or communication is explicitly or implicitly made a term or condition of any individual's academic advancement, employment, or other benefit of any kind;
- B) Submission to or rejection of this conduct/communication by an individual is used as a factor in decisions affecting this person's education or employment;
- C) The conduct/communication has the purpose or effect of interfering

substantially and/or unreasonably with an individual's education or employment by creating an offensive, intimidating, or hostile academic/work environment;

D) It is, in fact, considered unwelcome by another.

Examples of Prohibited, Unsolicited & Unwelcome Sexually-Oriented Behavior –

- A) **Written Contact** – Sexually suggestive or obscene notes, letters, invitations, drawings and the like, including computer messages of a sexual nature.
- B) **Verbal Contact** – Sexually suggestive or obscene comments, threats or propositions, as well as negative, embarrassing comments about another person's body or sexual characteristics, and jokes, including those about gender or racially-specific traits.
- C) **Visual Contact** – Suggestive looks and glances; leering or staring at another's body; gesturing or displaying sexually suggestive objects, pictures, cartoons, posters and/or magazines.
- D) **Physical Contact** – Any intentional touching, patting, squeezing, pinching, repeated brushing up against another's body, blocking of movement, assault, or coercion to sexual intercourse.
- E) **Sexual Blackmail** – Sexual behavior that controls another person's school or work environment using grades, assignments, evaluations, promotions, financial reward or other such inducements.

Reporting Procedures – The Principal of Saint Anthony's High School is the person responsible for receiving all oral or written, campus/building-level reports of sexual harassment and/or sexual violence. Any person who believes that he/she has been the victim of sexual harassment, or any person with knowledge and/or credible belief of such behavior by a student or employee of Saint Anthony's High School, should make these allegations known to the Principal immediately. If the Principal were to be accused of harassment, this allegation should be made known first to the Assistant Principal-Dean of Faculty/Director of Studies, and in his absence, to the Assistant Principal-Dean of Student Activities, and then finally, to the Assistant Principal-Treasurer. The Assistant Principal receiving this report would then make the allegation known to the Chairperson of Saint Anthony's High School Board of Trustees. Persons who make complaints or reports of sexual harassment and/or sexual violence are strongly encouraged to do so in writing.

SMOKING / TOBACCO PRODUCTS: Consistent with sound medical evidence, as well as health warnings by the Surgeon General, the American Cancer Society and the American Heart Association, Saint Anthony's High School does not condone or encourage smoking. "Smoking" is forbidden at all times in the school building and on our campus, and is herein defined as holding a cigarette or other tobacco product in the hand or mouth; dropping, throwing or flipping away a cigarette or tobacco product; and/or exhaling smoke.

At the first instance of smoking, the student will receive a 2-day external suspension; and 10 points will be deducted from his/her character rating.

At the second instance, the student will receive an additional 2-day external suspension; and 15 points will be deducted from the character rating. Written notification of such infractions will be sent to the student's parents/guardians; and any further disregard of

the smoking regulation will result in more serious consequences, including the student's mandatory attendance at a school-sponsored corrective smoking clinic.

STEALING: All students are expected to work towards the development of an atmosphere, which encourages trust, self-respect and respect for others. Any student found stealing may be suspended from school and, if suspended, can be reinstated only after his/her parents/guardians meet for an interview with the Dean of Student Activities/Dean of Students. Restitution for any stolen and/or damaged property is also mandated. **Students may also be expelled for stealing.**

STUDENT COUNCIL DANCES: Our Student Council sponsors a number of dances during the year which are published in the school calendars, and run as follows:

- A) Dances begin at 7:30 P.M. and end at 10:30 P.M.
- B) No student is permitted to enter a dance after 8:00 P.M., or leave before 10:00 P.M.
- C) Once the student leaves a dance, he/she may not be readmitted.
- D) Students attending a dance must enter by 8:00 P.M. or leave the campus; and students who leave a dance must also leave the campus immediately.
- E) During dances, the school campus and facilities are supervised by the Mothers' and Fathers' Guilds; therefore, no disorderly conduct is permitted on school grounds; and no smoking, beverage containers, bags, sweaters or jackets are permitted in either the girls' or boys' restrooms.
- F) Cigarettes, alcohol and drugs will not be tolerated, and such infractions are subject to appropriate disciplinary action.
- G) Students are required to wear appropriate attire as published/announced for each event.
- H) Dances are closed activities, for Saint Anthony's High School students only.
- I) Each student seeking admission to a dance must present his/her ticket and class-coded ID card before entering.
- J) All students and their belongings are subject to a thorough inspection as they enter the dance.

STUDENT HARASSMENT: Saint Anthony's High School is committed to maintaining an atmosphere that is free of discrimination and inappropriate, unlawful harassment. Derogatory words, comments, jokes or actions, which focus on an individual's race, ethnicity, sex, disability, age or religion, are inappropriate in a Catholic environment. The school therefore promotes academic approaches and disciplinary action to insure that differences among our students are respected.

STUDENT PREGNANCY POLICY: Saint Anthony's High School attempts to foster in its students the development of good moral lives according to the teachings of our Lord Jesus Christ and the Roman Catholic Church. If, therefore, one of our students should become pregnant, the sacredness of human life, the dignity of each human person, and Christ's compassion for this student will be paramount. Any student who becomes pregnant, should speak with her parents/guardians, and inform either a school counselor, campus minister or administrator of the pregnancy. A meeting will then be scheduled with the student and parents/guardians to discuss academic options available to the student during her pregnancy. Each case will be reviewed individually

on the basis of a number of factors including, but not limited to, the stage of a student's pregnancy in relation to the school year, as well as the health, safety and well-being of this student along with the school community. Every effort will be made at this time to permit the student's continued attendance at Saint Anthony's. If the baby's father is known and also a student here, both he and the girl must participate in counseling outside of school. A doctor's note specifying the baby's expected due date must be presented, and every effort should be made to insure prenatal care as well as psychological support for the girl and her baby. After the child is born and a student returns to school, she must be cognizant of the following:

- A) Compliance with all school regulations regarding attendance, satisfactory academic performance, appropriate conduct, and the like, is mandatory.
- B) The child may not be brought onto our campus at any time after student re-enrollment.

SUSPENSION: The administration of Saint Anthony's High School reserves the right to suspend, place on probation, or expel any student who, by misconduct, brings discredit to the school or whose habitually poor conduct is abusive or offensive to teachers and/or fellow students. A suspension remains in effect until the beginning of the school day designated as the date of return. For suspension, the Dean will contact parents/guardians immediately, and in the case of external suspension, will meet with parents/guardians before the student leaves our school grounds. Suspended students may not return to school until their parents/guardians have met with the Dean of Students to discuss the reasons for suspension and the manner in which the situation is to be rectified.

Internal Suspension – The Internal Suspension System is intended for students who exhibit unbecoming or unacceptable in-school behavior, and students who fail to appear for detention. Students are assigned to the internal suspension room under supervision, rather than sent home. If a student is assigned to internal suspension, he/she will report with enough class work for the entire day. The following rules for internal suspension apply:

- A) Students must be in the internal suspension room by 8:20 A.M.
- B) Students must study for the entire day; and freshman students will write out the *Friar Handbook*.
- C) Students must be seated at all times.
- D) Students must remain absolutely quiet, and not converse unduly among themselves.
- E) Students may leave only when given permission to do so. They must sign out to use the restroom facilities, and after signing out, may be gone for a maximum of 5 minutes. Restroom privileges will be permitted twice during the day.
- F) A lunch break is provided during the Homeroom Period only.
- G) If a student is disruptive during internal suspension, he/she will be subject to external suspension.
- H) On the day of internal suspension, a student may not participate in extra-curricular activities.
- I) Students are responsible for classwork, homework, tests, etc. for classes they have missed.

External Suspension – External Suspension is used by the administration if a student continues to disrupt the academic process or endangers the person and/or property of others. Students assigned an external suspension will be given verbal and written notice of the suspension, as well as an opportunity to present their version of the situation. Suspension from school will be for a specified period of time. Students on external suspension are not permitted to be on school property or to attend any school function, including athletic practices or events, extra-curricular activities, or dances. Any student on external suspension, who wishes to come onto the school grounds in order to gather homework or see a teacher/administrator, must call beforehand to make an appointment.

TELEPHONE MESSAGES: Telephone messages will neither be accepted nor forwarded for any student, except in the case of an emergency.

TEXTBOOKS: Students and parents/guardians are responsible for the care of books issued to them by their school districts. These books, borrowed from the public school districts, must be returned in good condition at the end of a school term. Diplomas will not be distributed to Seniors who have textbooks outstanding from their districts.

TRUANCY: A student who is expected to attend school and does not, is unlawfully absent, or truant.

At the first instance of truancy, a student's parents/guardians and teachers will be notified; he/she will receive detention; 15 points will be deducted from his/her character rating; and he/she will be put on probation.

At the second instance, the student's parents/guardians and teachers will again be notified; and will be suspended and/or dismissed.

Students who are truant may not make up tests missed, or receive full credit for missing assignments.

The Attendance Office will list "Truant" next to the student's name on the Attendance Summary Sheet.

UNIFORMS: The dress code at Saint Anthony's High School is intended to demonstrate that learning is a serious enterprise. Students are therefore expected to arrive and remain in full uniform for the entire school day, from 7:55 A.M. until 2:50 P.M. The full school uniform must be worn for admission to all Final and Regents Examinations. Students who must change into gym clothing for physical education class or extra-curricular activities are confined to the locker rooms. During school hours, no student may appear in gym clothing or sneakers at any time other than his/her physical education class. The Uniform Code for Saint Anthony's High School is as follows:

Senior and Junior Boys

Gray uniform slacks, worn at waist-level,

Black uniform blazer, with the embroidered school emblem,

Only the Uniform Sweater/Sweater Vest may be worn for warmth throughout the school day.

Either long or short-sleeved, white oxford, button-down uniform shirt, fully tucked into the slacks, with cuffs, neck and collar buttoned,

Uniform Gold and Black dress tie,
Uniform black belt,
Black socks only, and
White Cross, black uniform shoes only.

Senior and Junior Girls

Gray box pleated uniform skirt, worn to cover the knee,
Black uniform blazer, with the embroidered school emblem,
Only the Uniform Sweater/Sweater Vest may be worn for warmth throughout the school day.
Either long or short-sleeved, white oxford button-down uniform shirt, fully tucked into the skirt, with cuffs and collar buttoned, and if desired, the top button only left open.
Plain beige nylons only, with no design, and
White Cross, black uniform shoes only.

Sophomore and Freshman Boys

Black uniform slacks, worn at waist-level,
Gray uniform blazer, with the embroidered school emblem,
Only the Uniform Sweater/Sweater Vest may be worn for warmth throughout the school day.
Either long or short-sleeved, white oxford, button-down uniform shirt, fully tucked into the slacks, with cuffs, neck and collar buttoned,
Uniform black and gold patterned tie,
Uniform black belt,
Black socks only, and
White Cross, black uniform shoes only.

Sophomore and Freshman Girls

Black knife pleated uniform skirt, worn to cover the knee,
Gray uniform blazer, with the embroidered school emblem,
Only the Uniform Sweater/Sweater Vest may be worn for warmth throughout the school day.
Either long or short-sleeved, white oxford button-down uniform shirt, fully tucked into the skirt, with cuffs and collar buttoned, and if desired, the top button only left open.
Plain beige nylons only, with no design, and
White Cross, black uniform shoes only.

Class of 2014 Uniform Summary

Beginning with the Class of 2014, Saint Anthony's is introducing the Sweater Vest as a required component of the school uniform.

September 10, 2010	Sweater Vest will be worn by all Freshmen for Freshman Orientation Day only.
October 5, 2010	Blazer required for all students.
December 10, 2010	Sweater Vest (under blazer) required of all Freshmen.
March 18, 2011	Sweater Vest may be removed from beneath blazer.
May 20, 2011	Blazer may be removed.

The Sweater Vest may be worn at any time not specified within the require dates.
Only the Uniform Sweater Vest may be worn for warmth.

Uniform information at: www.marlou.com and www.schoolshoes.com.

Buttons & Insignia – worn on school uniforms are limited to school-awarded medals and school-related religious pins.

Grooming –

Boys – Boys are to be clean-shaven, with no facial hair, sideburns, earrings, body piercings or tattoos. Hair must be neatly groomed, and cut to fall above the ear and shirt collar. Extreme, trendy, or faddish hairstyles and unnatural colors, i.e. green, purple, orange or bleached, etc., are not permitted. Some examples of unacceptable hairstyles would be partially or completely shaven hair and/or designs, long hairstyles, and hairstyles involving significant contrasts in length.

Girls – Girls hairstyles, make-up and jewelry must be appropriate to the school setting and in keeping with the uniform dress code. Earrings may be worn only on the ear lobes, and no other body piercings are permitted. No tattoos are permitted. Extreme, trendy or faddish hairstyles, including shaved or buzzed cuts and those involving unnatural colors, i.e. purple, green, orange or bleached, etc., are not permitted.

Gym Uniforms – A gym uniform is required for boys and girls during physical education classes. It consists of a SAHS grade specific gym tee shirt and SAHS gym shorts. Optional Saint Anthony's warm-up clothing may be worn in addition to the uniform. Students are required to wear protective eye covering during the scheduled hockey unit; and all students must have a 2nd lock for use during the gym period. These locks must be removed at the end of each physical education class. Only varsity team members can maintain lockers in the gym locker room. All required gym wear and equipment must be purchased at the Friar Bookstore.

Dress Down Dress Code – Neat casual attire: no ripped jeans,(dress jeans only), no concert t-shirts, no spandex, no tank tops, no leggings, no short shorts or beach attire, no mini-skirts, or any indecent or revealing clothing. Sneakers are allowed. **Modesty from "Neck to Knees".**

Additionally:

Boys - no head apparel, no earrings.

Girls – no exposed midriffs

Team Jerseys – may only be worn by student athletes on Fridays, with permission of the Dean.

Uniform Blazers – are worn by all students throughout the entire school day, and may be removed only at the discretion of the Principal.

Uniform Code Violations – include irregularities such as wearing an incomplete uniform, defacing a uniform by tearing, coloring or drawing on the fabric, wearing a decorative or colored tee shirt under the uniform shirt, and wearing a cap, hat or other

head covering. When there is some question as to the propriety of a student's attire, his/her teacher will send a referral to the Dean of Students, who will then take appropriate action. The interpretation of dress code violations and requirements is solely at the discretion of the Deans, and in matters of dress and appearance, their judgments are final. Deliberate violation of the uniform dress code will incur severe penalties.

VISITORS: Before commencing a visit, visiting alumni proceed to the General Office, to sign in and receive a pass. No other visitors are permitted to spend an extended time in our school building before, during or after school hours. Passes will be issued to visitors who are appropriately dressed, and these must be worn visibly throughout the visit.

All rules not specifically covered in this handbook will be adjudicated at the discretion of the Deans.

EMERGENCY SCHOOL CLOSING

This information can be obtained from

Saint Anthony's High School Website – www.stanthonyshs.org

Saint Anthony's High School Switchboard – 631-271-2020

or the following media outlet:

News 12 Long Island

AND

Walk 1370 AM & 97.5 FM Patchogue

www.walkradio.com

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